

Department of Health

PHARMACEUTICAL SERVICES BRANCH

GPO Box 125, HOBART TAS 7001

Phone: (03) 6166 0400

Facsimile: (03) 6173 0820

Email: pharmserv@health.tas.gov.au

Web: www.health.tas.gov.au



Supply of Scheduled Substances to a Master of a Vessel

Checklist for Masters of Vessels

The Act and Regulations allow for the master of a vessel, by order of writing, to purchase scheduled substances from a person who is authorised to supply them, such as a pharmacist or a licenced wholesale chemist.

Verification of Documentation

A master of a vessel must provide valid documentation to the pharmacist or wholesale chemist which confirms they are authorised to purchase scheduled substances that are required to be carried on the vessel to comply with navigation requirements for the purpose of providing medical treatment to passengers or crew of that vessel.

Identification of master of vessel

- Provide a driver's licence/passport/other ID for a copy to be retained

Registered Vessels and Domestic Commercial Vessels

- Confirm vessel is in port in Tasmania
- Record vessel registration or machinery and hull number

Racing Yachts

- Provide name of yacht club organising race
- Provide proof of entry into and category of the yacht race for a copy to be retained
- Provide proof of ownership of the yacht for a copy to be retained

Ordering of Scheduled Substances

The master of a vessel must make a written order for purchase of a scheduled substance and the written order must include:

- The name and address of the master of the vessel; and
- The name, form, strength, and quantity of the scheduled substance sought; and
- Confirmation the scheduled substances are consistent with the requirements for the vessel type and class/category by including a copy of reference to the appropriate guideline:
 - Registered Ships [AMSA Medical Carriage Requirements](#) or [WHO International Medical Guide for Ships Quantification addendum](#)
 - Domestic commercial vessels [National Standard for Commercial Vessels \(NSCV\) addendum](#)
 - Racing yachts [Special Regulations Part I for Racing Boats](#)
- The date the order is made; and
- The signature of the master of the vessel

Records of Supply

Records must be kept for a minimum of two years as required by the Act and Regulations.

The master of a vessel must:

- Keep a copy of the written order supplied to the pharmacist or wholesale chemist
- Keep a record of the invoice supplied by the pharmacist or wholesale chemist
- Keep a record of movements of narcotic substances in a narcotic substances register in accordance with Regulation 18.

Storage

The vessel's scheduled substances must be kept in a locked medicine chest or cabinet and the medicine chest or cabinet must be kept in an area of the vessel where there is no direct access by the public.

There are extra controls on narcotic substances, and narcotic substances must be kept in a separate locked enclosure except when immediately in use, and the key or code to the enclosure must be kept by the master of the vessel.

Storage must be secure enough to prevent diversion, while ensuring that prompt access to medical supplies is available when they are required.