

Audit Process Flowchart – Text alternative

The text version of Appendix 1 is below.

Appendix 1 is a flow chart of the audit process over time.

Advisory Notice 08: Appendix 1

Day 1

The day the audit is conducted becomes day 1 in the process.

Day 10

RLA Unit issue Preliminary Report

Day 15

Licensee responds to preliminary report concerning any omissions/incorrect facts

Day 20

If all requirements are met, RLA Unit issue final report. This completes the audit process.

If not met requirements are identified, the RLA Unit issue an Interim Report and the Licensee has an additional 60 days to correct the not met requirements.

Day 25

Licensee submits action plan to close not met requirements in approved template.

Day 80

Licensee submits evidence to demonstrate closure of action plan/s and all not met requirements.

Day 100

RLA Unit issue final report