

Department of Health



Radiation Protection Act 2005

APPLICATION FORM RPA0015

APPLICATION FOR LICENCE TO TRANSPORT RADIOACTIVE MATERIAL

SECTION 1: INFORMATION ABOUT THE APPLICANT - Blue pages

SECTION 3: INFORMATION ABOUT THE RADIATION SOURCE - Yellow pages

SECTION 4: INFORMATION ABOUT EACH PERSON - Orange pages

SECTION 4: FEE CALCULATOR - White pages

Please refer to 'Radiation Licence Information for Applicants' for further information on licensing. This information can be accessed at www.health.tas.gov.au/

This form has been produced for radiation specialists, if you require this form in a different format, please contact Radiation Protection on (03) 6166 7256 or radiation.protection@health.tas.gov.au

INFORMATION ABOUT COMPLETING THE APPLICATION

- 1 This form is to be used by a person or other legal entity (**but not a trust**) to apply for a radiation licence.
- 2 In the case of a government department or public hospital, the applicant must be a natural person e.g. CEO, Secretary, or person with appropriate delegation.
- 3 If you intend to transport radioactive material you require a licence.
- 4 The radiation licence can authorise a number of people to transport radioactive material.
- 5 The completed form should be submitted by email to radiation.protection@health.tas.gov.au Alternatively, if email is not available the form may be posted to: Radiation Protection Unit, Department of Health, GPO Box 125, HOBART TAS, 7001
- 6 During the application process, the Director of Public Health may consult with the applicant and may request further information to be provided within a specified period.
- 7 Licences are issued annually and expire on 31 August each year. The fee for a new licence is calculated pro rata on a daily basis, from the date on which the application is determined. Section 5 of this form shows the fees as per the *Radiation Protection Regulations 2016*.
- 8 Any dealing with a radiation source without a licence may be an offence under the *Radiation Protection Act 2005*.
- 9 If you require assistance please contact the Radiation Protection Unit on 03 6166 7256 or radiation.protection@health.tas.gov.au

Checklist

- Submit separate pages for each person proposing to deal with (transport) the radioactive material
- Submit copies of qualifications (DG Class 7 training) for each person named in Section 3 proposing to deal with the radioactive material

SECTION 1: INFORMATION ABOUT THE APPLICANT AND PURPOSE OF THE APPLICATION

The Applicant

If the application is approved, the applicant will be the licence holder. Persons and radiation sources in Section 2 and Section 3, if approved, will form part of the licence.

The applicant is:

(Note Trusts cannot be licensed)

1 Full Name of the applicant

a) Job Title

If applicable: Trading name or Government department & operational unit

ABN (if applicable)

ACN (if applicable)

b) Where the applicant is a partnership

Names of all partners

c) Where the applicant is a company

Names of all directors and any other persons concerned with the management of the company

Please note the legal obligations/liabilities of the above people in Sections 78 & 79 of the Radiation Protection Act 2005

d) Where the applicant is a company

Name and address of parent organisation if applicable

e) Where the applicant is a partnership or company

Name of person authorised to sign on behalf of the partnership or company

Position of person authorised to sign on behalf of the partnership or company

2 Business address

Note: The full and correct physical address of the practice location is required

Number and Street

Town/Suburb

State

Postcode

3 Business contact details

Postal address (if different from above)

Town/Suburb

State

Postcode

Phone

Fax

Mobile

email

Full name of contact person for application queries (if different from person named in Question 1)

Job title of contact person for application queries (if different from person named in Question 1)

Further details of contact person for application queries (if different from person named in Question 1)

Phone

Fax

email

4 Purpose

Description of the purpose for which a licence is required - for example courier from airport to named location

5 Type of Practice

Transport of radioactive material

6 Licence dealing

Transport

7 DECLARATION and PROBITY

As the applicant named in Question 1, or in the case of a partnership or company, being a person authorised to sign on behalf of the partnership or company

I declare that the information provided in this application and in support of this application is to the best of my knowledge complete and true in every particular.

I understand that giving false or misleading formation is a serious offence under the *Radiation Protection Act 2005*. I authorise the Director of Public Health to disclose information in relation to this application for the purposes of enabling the Director of Public Health to confirm the information provided in this application and in support of this application.

I accept that the Director of Public Health may obtain a report from the Commissioner of Police or a government department, statutory authority or agency in order to determine this application.

I have **NOT** been convicted of an offence in relation to any dealing with a dangerous good or radiation source. I have **NOT** been de-registered or had an accreditation, licence or any other authority cancelled which pertained to dealing with dangerous goods or radiation sources, and in the case of a partnership or company, none of the partners or Directors have been convicted of an offence or been de-registered (as described above).

I have read the Personal Information Statement below and consent to the Department of Health and Human Services collecting, using and disclosing my personal information in order to assess this application and for other purposes permitted under the *Radiation Protection Act 2005*.

Personal Information Statement

Your personal information is collected in connection with an application for a licence under s 20 of the Radiation Protection Act 2005 and will be used by the Director of Public Health or his delegate and the Department of Health & Human Services for the purpose of managing, assessing, advising upon and determining the relevant application and may be used for other purposes permitted by the Radiation Protection Act 2005. Failure to provide the information may result in the application being delayed or not being considered. The information will be used for the primary purpose for which it is collected and may be disclosed to contractors and agents of the Department, the Radiation Advisory Council, regulatory authorities in other jurisdictions, law enforcement agencies, courts and other organisations authorised to collect it. Personal information will be managed in accordance with the Personal Information Protection Act 2004 and may be accessed by you on request to the Director of Public Health. You may be charged a fee for this service.

Full Name of individual or a person authorised to sign for a partnership/
company (named in 1e above)

Date

By ticking this box I confirm that I have read and understood all the statements above

SECTION 2 INFORMATION ABOUT THE RADIOACTIVE MATERIAL

8 Transport Package Category - as per Transport Regulations

Type A

Type B

Industrial

Other

SECTION 3: INFORMATION ABOUT THE INDIVIDUAL TO BE AUTHORISED TO TRANSPORT RADIOACTIVE MATERIAL - IF MORE THAN ONE PERSON SUBMIT A SEPARATE 'RPA0015 Additional Person' FOR EACH ADDITIONAL PERSON

9 Title Given Name(s) Surname

Date of Birth Gender Job Title

Business Phone Business Fax

Business Mobile Business email

10 Category This is the category of person used for licensing purposes.

Courier

Other

Radiation Safety Officer (if appropriately trained)

Yes

No

11 YOUR intended dealing/s with the radioactive material

Transport

12 Qualifications/training and authorisations. Tick appropriate boxes *and attach evidence for each*

Dangerous Goods Training

Licence, registration, accreditation or similar authorisation to deal with radioactive material

13 Experience

I have worked and dealt with this type of radioactive material in the last three (3) years

I have worked with this type of radioactive material more than three (3) years ago

I have never worked with this type of radioactive material

SECTION 5: FEE CALCULATOR

Type of fee	Amount (\$) 2019/2020 ¹	
Application for licence payable only once for the first application and not on subsequent renewals of the licence	\$207.36	
Annual fee payable for licence to transport radioactive material as a commercial operation	\$333.72	
Application to amend an authority	\$82.62	
Replacement of an authority	\$97.20	

¹ All fees are calculated using a fee unit of \$1.62 (supplied by Department of Treasury and Finance for 2019/2020 financial year).
All licence fees are payable annually..

Depending on your choice above provide details of your

- a) recent work with this type of radioactive material
- b) your past work this type of radioactive material
- c) reasons as to why you should be authorised to deal with this type of radioactive material

NOT PROVIDING DETAILS OF EXPERIENCE MAY SLOW DOWN THE APPLICATION ASSESSMENT AS A HEALTH PHYSICIST WILL NEED TO CONTACT YOU TO DISCUSS THE APPLICATION

14 DECLARATION and PROBITY - by the person named in SECTION 3

PLEASE READ THIS CAREFULLY. IF YOU BELIEVE YOU CANNOT SIGN THIS DECLARATION PLEASE CONTACT THE RADIATION PROTECTION UNIT TO DISCUSS YOUR APPLICATION

I declare that the information I have provided in this application and in support of this application is complete and true. I understand that giving false or misleading information is a serious offence under the *Radiation Protection Act 2005*.

I accept that the Director of Public Health may obtain a report from the Commissioner of Police or a government department, statutory authority or agency in order to determine this application.

I have **NOT** been convicted of an offence in relation to any dealing with a dangerous good or radiation source.

I have **NOT** been de-registered or had an accreditation, licence or any other authority cancelled which pertained to dealing with dangerous goods or radiation sources.

I have read the Personal Information Statement below and consent to the Department of Health and Human Services collecting, using and disclosing my personal information in order to assess this application and for other purposes permitted under the *Radiation Protection Act 2005*.

Personal Information Statement

Your personal information is collected in connection with an application for a licence under s 20 of the Radiation Protection Act 2005 and will be used by the Director of Public Health or his delegate and the Department of Health & Human Services for the purpose of managing, assessing, advising upon and determining the relevant application and may be used for other purposes permitted by the Radiation Protection Act 2005. Failure to provide the information may result in the application being delayed or not being considered. The information will be used for the primary purpose for which it is collected and may be disclosed to contractors and agents of the Department, the Radiation Advisory Council, regulatory authorities in other jurisdictions, law enforcement agencies, courts and other organisations authorised to collect it. Personal information will be managed in accordance with the Personal Information Protection Act 2004 and may be accessed by you on request to the Director of Public Health. You may be charged a fee for this service.

Full Name

Date

By ticking this box I confirm that I have read and understood all the statements above