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# Capital Works and Asset Management

## Overview

AMS is responsible for delivering key property management elements of planning, procurement and sustainability for DHHS and the THS.

Capital works are delivered by AMS, Housing Tasmania and the RHH Redevelopment Project Team.

Many of the capital works projects delivered by AMS are delivered on behalf of the THS.

AMS regularly undertakes projects and initiatives to improve asset management and safety as part of its proactive approach to the ongoing management of Departmental and fixed assets.

## Major Capital Works Program

In 2016-17, AMS and Housing Tasmania commenced, progressed and delivered a number of significant capital works projects, while the RHH Redevelopment progressed its construction program on the new K Block on the RHH campus.

Major capital works projects completed in 2016-17 included the LGH Allied Health Clinic and Special Care Dental Unit and the provision of a new Mobile Breast Screening Unit.

A new helipad was constructed on the NWRH site to facilitate the transport initiatives identified under the Government’s One Health System White Paper. Additionally, Transit Centres were completed at the MCH and NWRH as part of the larger Health Transport infrastructure initiative, with the Transit centre in the LGH nearing completion.

An upgrade of the Ulverstone Oral Health Centre was completed during the year and construction started on a major redevelopment to increase the number of surgeries available at the Archer Street Oral Health Surgery Centre in New Town.

Works continued on a number of major projects including the Glenorchy Health Centre and the new Northern Suburbs Community Centre at Newnham. The St Helens District Hospital received Parliamentary Standing Committee Public Works approval and, following an open tender process, will commence construction in 2017‑18.

Design has progressed for the construction of a new Kingston Health Centre with construction scheduled to commence in 2017-18.

The design and tender for the construction of a new antenatal centre at the MCH was completed with construction expected to be completed by the end of 2017.

### Completed Major Capital Works 2016-17

|  |  |
| --- | --- |
| **Completed Major Capital Works in 2016-17** | **Total Cost $’000** |
| Launceston General Hospital – Allied Health Clinics1 | 3 400 |
| National Health and Hospitals Network - Capital - Elective Surgery - Royal Hobart Hospital | 3 660 |
| Royal Hobart Hospital Redevelopment Fund | 35 000 |
| Rural Breast Screening Clinics | 1 268 |
|  |  |
| **Housing Capital Program** |  |
| Neighbourhood House Program | 6 087 |
|  |  |

Note:

1. The Launceston General Hospital Allied Health Clinics project includes $400 000 provided by Oral Health Services Tasmania to fund the completion of an Oral Health Special Care Dental Unit. This is in addition to the $3 million provided by the State Government.

### Ongoing Major Capital Works 2016-17

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Ongoing Major Capital Works in 2016-171** | **2016-17 Expenditure**  **$’000** | **Estimated total cost  $’000** | **Estimated cost to complete $’000** | **Estimated completion year** |
| Essential Maintenance | 1 604 | na | na | Ongoing |
| Glenorchy Health Centre2 | 10 635 | 21 000 | 6 043 | 2018 |
| Hospital and Health Centre Maintenance3 | 4 334 | 8 340 | 1 861 | 2018 |
| Health Transport and Coordination Infrastructure4 | 2 218 | 10 000 | 7 701 | 2018 |
| Kingston Health Centre5 | 106 | 6 500 | 5 960 | 20196 |
| Launceston General Hospital - Acute Medical and Surgical Unit7 | 1 086 | 45 982 | 514 | 20188 |
| Launceston Integrated Care Centre9 | 321 | 22 700 | 24 | 2017 |
| Mersey Community Hospital – SCIF Project | 38 | 1 900 | 1 360 | 2018 |
| National Health and Hospitals Network - Capital - Emergency Department - Royal Hobart Hospital10,11 | 219 | 3 737 | 165 | 201712 |
| Royal Hobart Hospital – Inpatient Precinct Project13 | 59 396 | 569 200 | 396 689 | 2019 |
| Statewide Cancer Services14 | 425 | 63 274 | 74 | 201815 |
| Northern Suburbs Community Centre | 640 | 1 660 | 976 | 2018 |
| St Helens District Hospital | 984 | 8 110 | 7 126 | 2020 |
| Launceston General Hospital – Ward 4K Upgrade | 147 | 7 850 | 7 703 | 2020 |
| Strong Families Safe Kids | 226 | 550 | 324 | 2018 |
| **Housing Capital Program** |  |  |  |  |
| National Rental Affordability Scheme support | 690 | 20 000 | 6 876 | 2024 |
| North West Youth Accommodation Shelter | 1 500 | 6 000 | 4 500 | 2018 |
| Affordable Housing Strategy16 | 15 999 | 73 500 | 50 907 | 2019 |

Notes:

1. This table does not include expenditure prior to 1 July 2016. It reflects 2016-17 expenditure and anticipated expenditure in future periods.
2. Completion of the Glenorchy Health Centre (formerly referred to as the Glenorchy Community Health Centre) was temporarily delayed while a review of the Integrated Care Centre model of care was undertaken. Construction commenced in early 2017 and is on track for completion in 2018.
3. Projects under this program include the LGH substation upgrade; Launceston Ambulance Station Structural Works; Flinders Island Sewer Upgrade: Fire Systems Protection Upgrade; Body Protection Wiring Rectification; LGH Intensive Care Unit/Emergency Department Lift Upgrade; Hobart Private Hospital Chiller and Heat Pump Installations; and Emergency Power Supplies.
4. Expenditure for improved infrastructure is associated with changes to patient coordination, transport and accommodation arising from the One Health System reforms.
5. Completion of the Kingston Health Centre (formerly referred to as the Kingston Community Health Centre) was temporarily delayed as a result of ongoing negotiations for land acquisition and while a review of the Integrated Care Centre model of care was completed. Land negotiations and title transfer for the Kingston Health Centre have been finalised. This project is anticipated for completion in 2018-19.
6. The estimated completion date for this project has changed from that reported in last year’s Annual Report due to delays in title negotiations.
7. The LGH Medical and Surgical Unit project was initially allocated $40 million by the Australian Government. The THS has provided supplementation of approximately $5 million, through internal sources. An additional $960 000 was also contributed from the Crown Land Administration Fund.
8. The estimated completion date for this project has changed from that reported in last year’s Annual Report due to payment of project funds.
9. The Launceston Integrated Care Centre experienced temporary delays related to implementation of new IT systems in 2016-17. The Australian Government contributed $15 million towards the Launceston Integrated Care Centre, $4.5 million from the University of Tasmania and $3 million from the State Government.
10. The National Health Reform initiatives: Elective Surgery, Emergency Department and Sub-Acute were primarily funded by the Australian Government under the National Partnership Agreement on Improving Public Hospital Services.
11. The National Health and Hospitals Network – Emergency Department – Royal Hobart Hospital project experienced delays in acquisition of Emergency Department equipment in 2015-16, and this has impacted the completion date of the project.
12. The estimated completion date for this project has changed from that reported in last year’s Annual Report due to payment of project funds.
13. The estimated total cost of this component of the RHH Redevelopment project is $569.2 million, which reflects $340 million of Australian Government funding and $229.2 million of State Government funding. Construction of K-Block will now be finished in 2019 (reported in previous Annual Report as 2018).
14. The total Australian Government commitment to the Statewide Cancer Services project is $36.3 million, with $23.9 million funded by the State Government and $2.8 million provided through donations.
15. The 2016-17 Budget allocation for the Affordable Housing Strategy was $60 million over three years. In addition, the State Government provided funding of $13.5 million in 2015-16 for initial projects outlined in the Affordable Housing Action Plan.

### Royal Hobart Hospital Redevelopment

For over 200 years, the RHH has been serving the Tasmanian community. In 1820 it moved to its present site in the centre of Hobart. The configuration and condition of existing buildings have made it increasingly difficult to provide contemporary health services at the hospital. Some of the hospital’s buildings are nearing the end of their functional life. The redevelopment and expansion of the site will help ensure the RHH can continue to meet the changing health needs of our community.

The Australian and Tasmanian Governments have now committed a total of $689 million to the RHH Redevelopment Project.

This substantial investment provides an opportunity to transform Australia’s second oldest hospital so that it can deliver health services to Tasmanians into the future.

In 2016, approximately $50 million worth of refurbishment works were completed across the RHH campus.

The refurbishment works were undertaken to enable the decanting of B-Block so that it could be demolished to make way for the new inpatient facility known as K‑Block.



*Figure 6: Department of General Medicine in the Temporary Inpatient Facility*

Structural demolition of B-Block is now complete (including the Main B-Block building, B-Fan and   
B-Tail) and all demolition rubble has now been removed from the site.

Bulk earthworks to prepare the site for the construction of K-Block are now substantially completed and the construction of K-Block has commenced with the drilling of pilings and the installation of the structural footings of K‑Block underway.

The Managing Contractor and the RHH Redevelopment Project Team are continuing to encourage Tasmanian businesses to be part of the RHH Redevelopment Project.

Between April and June 2017, more than $126.45 million of sub-contracts were awarded by the Managing Contractor for the construction of K-Block.

Of the 13 sub-contracts awarded during this period, eight sub-contracts were awarded to Tasmanian businesses with a total value of approximately $69.14 million.

The RHH Redevelopment will provide significant benefits. These include improved patient care and operating efficiencies as a result of consolidating services in ‘precincts’ such as: women’s, adolescents and children’s services; mental health services; medical services; and surgical services.

Importantly, K-Block will provide more beds, more operating and procedure rooms and contemporary facilities for Tasmanians.

### Housing Tasmania

Housing Tasmania, along with its partners in the Better Housing *Futures* (BHF) program, manages the stock of public and social housing to ensure low income Tasmanians have access to quality housing for themselves and their families.

The Department’s approach to asset management is supported by *Tasmania’s Affordable Housing Strategy,* the *Affordable Housing Action Plan* and the *Strategic Asset Management Plan 2014‑17*, which assists DHHS to align the housing requirements of applicants and tenants with available accommodation.

***Affordable Housing Strategy and Affordable Housing Action Plan***

Tasmania’s *Affordable Housing Strategy 2015-2025* and *Affordable Housing Action Plan* outline the Tasmanian Government’s reform agenda in the areas of housing and homelessness and the capital investment required to underpin progress.

Key capital projects funded in 2016-17 for the *Affordable Housing Action Plan* included:

* Additional funding of $2.8 million for the HomeShare shared equity scheme that has assisted 38 households on low to moderate incomes into home ownership.
* Completion of the purchase of 33 social housing dwellings from private developers (eight units in the South and 25 units in the North West). At a cost of around $8.8 million, this exceeded the target of 27 homes.
* Purchase of three additional Youth Castles to assist young people in the transition to independent living. Five Castles in total have been delivered.
* Completion of eight units in Moonah for Dads with Kids accommodation in the South.
* Land release of 23 lots in Devonport, and 42 lots at Huntingfield for affordable housing.
* Ongoing works on the Devonport Youth Supported Accommodation Facility.

At the end of June 2017, 352 new households have been assisted through the *Affordable Housing Action Plan*. This includes 197 new dwellings and 155 new assistance initiatives. Housing Tasmania is on track to achieve the target of assisting over 1 600 households by the end of 2018‑19.

**Better Housing *Futures***

The BHF initiative has been fully implemented and there are now four new community housing organisations delivering property and tenancy management. BHF has transferred around 3 900 properties into community management.

The BHF initiative will leverage around $70 million in additional Australian Government funds over 10 years and deliver 321 new dwellings by 2024.

All of the BHF organisations are working closely with their clients, the community and other key stakeholders and organisations in their respective portfolios in order to improve liveability within their communities.

Properties are being maintained and upgraded, with over 1 400 new heaters installed between 2014 and 2017.

BHF organisations are spending well in excess of $10 million per annum on maintaining properties under their management.

The BHF initiative is delivering on our commitment to provide sustainable, quality social housing to Tasmanians in greatest need.

**Indigo Lodge Supported Accommodation Facility**

* Indigo Lodge is a Supported AccommodationFacility, located in Prospect, providing long term supported accommodation facilities for adults at risk of homelessness.
* As part of the agreed funding for capital works upgrades in the 2015‑16 period, a substantial refurbishment of this existing facility was completed in July 2017. The capital investment in the project was $2 million with funding providing 30 remodelled, full ensuite, bed-sit style accommodation units, a fully refurbished self-contained caretaker’s unit, new communal laundry facilities and a refurbished communal dining room. Also supplied were a resident computer and training room, art and activities spaces, new resident lounge rooms, a cinema room and break out quiet spaces.
* All existing offices were remodelled with new office accommodation, client consultation rooms and meeting rooms provided to address the shortage of such facilities in the building and address issues such as confidentiality and privacy for residents and staff in the day-to-day operations of the facility. The property is now fully operational since the contracted works have been completed with Anglicare Tasmania, the facility operators, reporting enhanced health and wellbeing outcomes for all residents and staff as a direct result of the works.

**DIY Dads**

* The Minister for Human Services officially opened ‘DIY Dads’, a new supported accommodation facility for dads with kids, in April 2017. It is the first accommodation of its kind in the State.
* Housing Tasmania purchased a property in Moonah for the initiative with $2.5 million in funding provided to upgrade and refurbish the property. Housing Tasmania leases the complex to Hobart City Mission who manages the site and provides support services to fathers and their children.
* The property consists of eight two‑bedroom units and a large common area which includes consulting rooms, barbeque and children’s play area. All units are occupied.
* This facility is a key initiative under the *Affordable Housing Action Plan* and in response to an identified gap in the provision of supported accommodation for dads with kids in Tasmania.
* Some dads haven’t been able to gain access to their children until now because they didn’t have secure accommodation. As a result of this development and the services provided by City Mission, a number of dads have gained full access to their children.
* This project recognises the growing number of single fathers caring for their children and the importance of supporting these families.

**National Rental Affordability Scheme – Melville Street Development**

* In 2016-17, the University of Tasmania delivered 430 new units at Melville Street, Hobart in partnership with the Australian and State governments under the National Rental Affordability Scheme (NRAS).
* The accommodation will be used to house students and as a result of the funding provided by Government, will provide discounted rent to students.
* The 430 units delivered under NRAS were completed in May 2017, with all periphery construction completed by July 2017.
* The delivery of the units is the completion of delivery of new units in Tasmania, with all units under NRAS being available at a discounted rent for a minimum of 10 years and up to 30 years across community housing organisations who have participated in the program.

**Youth Castles**

* Youth Castles are self-contained, demountable and moveable ‘micro homes’ capable of housing a single young person. The homes are intended for short term use by young people who are homeless, at risk of homelessness or otherwise excluded from mainstream housing.
* Construction of the Youth Castles is undertaken through a social enterprise model involving ‘Work for the Dole’ participants. The training program is delivered by Youth Futures Inc.
* Identified as a priority initiative under the *Affordable Housing Action Plan*, three castles have been provided to at risk youths in 2016-17, with three more purchased and due to be tenanted by the end of 2017.
* The Youth Castle initiative has multiple benefits, both during construction and after.
* Construction creates opportunities for young people to access training and education, as well as gain work experience and possibly employment.
* Youth Castles provide safe, secure accommodation while enabling youths at risk to develop skills to transition to independent living. They have also been shown to assist youths to reunite with family and provide them with their own space while addressing family relationship issues. **Neighbourhood House Program**
* In the final year of a $6 million capital investment program, $770 000 was expended in 2016-17 on capital and minor works at Neighbourhood Houses. These included improvements at – Fingal (Break O’Day Council), Karadi (Karadi Aboriginal Corporation), Pittwater (Sorell Council) and Starting Point - Ravenswood (Launceston City Council). These improvements have enhanced community development activities and amenity for staff and volunteers.
* The 2016-17 financial year also saw significant work on the Derwent Valley Neighbourhood House and the Northern Suburbs Community Centre (NSCC). Both of these projects will be finalised in 2017‑18 and are being managed by AMS.
* A new site for relocation of the Derwent Valley Neighbourhood House has been identified at a former Department of Education kindergarten at Blair Street in New Norfolk. Preliminary works at this site were completed in 2016-17 with further works to improve the amenity of the building and fit for purpose to be completed in 2017-18. The NSCC will see the construction of a new facility for the Rocherlea Neighbourhood House. Around $640 000 was allocated to this project in 2016-17. The project is due for completion in September 2017.

## Asset Management

In 2016-17, AMS continued to implement initiatives to improve the management of DHHS (outside of the housing program) and THS assets.

This included the implementation of comprehensive maintenance contracts for lifts and mechanical and hydraulic maintenance contracts for AMS-managed properties.

Continuing AMS’s commitment to providing a safe and healthy working environment for all workers, including contractors, AMS will build on the preparatory work undertaken during 2016-17 to enable implementation of the Concept Safety Systems Contractor Safety Management and Emergency Management System on AMS-managed properties during the second half of 2017.

The Concept Safety System provides site specific on-line contractor inductions and inductions and refresher training for DHHS Emergency Control Organisations.

During 2017, AMS has been working with The Consumer, Building and Occupational Services (CBOS) section of the Department of Justice on a three year plan to audit electrical installations of high risk buildings within our community. CBOS has identified a number of DHHS buildings which it will audit and provide a report to AMS detailing any safety and compliance issues.

In 2016-17, work continued on the rolling program of Building Condition Assessments across the state, to identify asset-related risks for inclusion in the essential maintenance program.

### Acquisitions

During 2016-17, DHHS purchased land at:

* Annie Street, St Helens for the new hospital, and
* the former Blair Street Kindergarten in New Norfolk was purchased from the Department of Education and converted for utilisation by the Neighbourhood House program.

### Disposals

Disposal of all DHHS and THS managed properties is undertaken by AMS within DHHS.

During 2016-17, the former west coast hospital at Queenstown, managed by the THS, was sold for $159 091 with net proceeds of $154 204 to be reinvested in the asset portfolio.

Properties listed for disposal with sale expected in 2017-18 include:

* a Community Hall at 17 Cambridge Road, Bellerive that will be sold to the Clarence City Council
* a former Mental Health Services property at 13 Cambridge Road, Bellerive, and
* a former child health clinic, managed by the THS, in Mole Creek.

### Maintenance

In 2016-17, AMS continued to manage statutory building compliance. Where required, works were promptly completed to ensure compliance with the *Building Act 2000*.

During 2016-17, a number of maintenance projects have been completed. This has included a major upgrade to the waste water system, façade repair and lift upgrade at the Carruthers Building, St Johns Park and the upgrade of the building control system at 2 Terry Street, Glenorchy.

A number of audits of building roofs were undertaken during 2016-17 to inform a program of roof repairs over future years.

During 2016-17, DHHS responded to a number of emergency maintenance calls and associated provision of alternative accommodation due to an after hours electrical fire at 2 Terry Street, Glenorchy, which required the relocation of the Mental Health Services teams located in the building.

An arson attack on the Peacock Centre in North Hobart required relocation of all Mental Health Staff in the building and temporary accommodation was provided.

There were also flooding incidents and a wind damage incident at the St Johns Park complex which required AMS support.

### Asset Management and the Disability Action Plan

From the built environment perspective, AMS is a key contributor to the DHHS Disability Action (DDA) Plan.

In 2016-17, $265 200 was allocated for essential maintenance to address disability access issues across the DHHS asset portfolio.

Access to the NWRH, Summerhill Child Health Centre, North West Child Development Unit in Burnie, Clare House in New Town, and Adult Mental Health Services at Mistral Place in Hobart was improved and a compliant DDA toilet facility was constructed at the Dunalley Tasman Neighbourhood House at Nubeena.  Various issues at the St Johns Park Campus were also addressed.

A number of DDA compliance audits were undertaken to continue to identify a future program of improvement works. These audits will continue in future years and will encompass all DHHS facilities.

### Transport

At 30 June 2017, DHHS operated 458 leased light vehicles, comprising 39 executive vehicles and 419 operational vehicles.

In 2016-17, DHHS fleet costs increased $126 593 (excluding GST) on vehicle lease costs compared to 2015-16. This increase primarily related to an increase in Ambulance Tasmania’s service delivery and to fuel increases that have occurred in the past 12 months.

# Consultancies, Contracts and Tenders

DHHS ensures procurement is undertaken in accordance with the requirements of the Treasurer's Instructions relating to procurement. This includes ensuring that Tasmanian businesses are given every opportunity to compete for business. It is the Department’s policy to support Tasmanian businesses whenever they offer best value for money for the Government.

Table 1 provides a summary of the level of participation by local businesses for contracts, tenders and/or quotations with a value of $50 000 or over (excluding GST).

Tables 2 and 3 provide detailed information on consultancies and other contracts with a value of $50 000 or over (excluding GST).

Table 4 provides a summary of contracts awarded as a result of a direct/limited submission sourcing process approved in accordance with Treasurer’s Instructions 1114 or 1217.

Table 5 provides a summary of contract extensions approved in accordance with Treasurer’s Instruction 1115(2).

Table 6 provides a summary of contracts where approval to aggregate the procurement was obtained in accordance with Treasurer’s Instructions 1119 and 1225.

**Table 1 - Summary of Participation by Local Businesses**

Participation by local businesses for contracts, tenders and/or quotation processes with a value of $50 000 or over.

|  |  |
| --- | --- |
| Total number of contracts awarded | 138 |
| Total number of contracts awarded to Tasmanian businesses | 108 |
| Value of contracts awarded1,2 | $77 232 473 |
| Value of contracts awarded to Tasmanian businesses1,2 | $63 985 446 |
| Total number of tenders called and/or quotation processes run | 79 |
| Total number of bids and/or written quotations received | 360 |
| Total number of bids and/or written quotations received from Tasmanian businesses | 287 |
| Notes:   1. In accordance with the requirements of the Treasurer’s Instructions, the values in this table do not include the value of any options to extend. 2. All values exclude GST. | |

**Table 2 - Consultancies Awarded**1

Consultancies awarded during the 2016-17 financial year with a value of $50 000 or over.

| **Consultant Name** | **Location** | **Consultancy Description** | **Period of Consultancy** | **Total Value $**2 |
| --- | --- | --- | --- | --- |
| Architects Designhaus  Pty Ltd | Tas | 22 Elizabeth Street Relocation and Refurbishment - Principal Consultant | 27/09/2016 - 30/06/2017 | 145 291 |
| Artas Pty Ltd | Tas | Launceston General Hospital - Ward 4D Isolation Room – Principal Consultant | 29/03/2017 - 30/06/2018 | 90 000 |
| Australian Healthcare Associates Pty Ltd | Vic | Clinical Expert Panel | 01/05/2017 - 30/04/2019  Option to extend4  01/05/2019 - 30/04/2023 | 03  03 |
| BPSM Pty Ltd | Tas | Kingston Health Centre Development - Principal Consultant | 29/08/2016 - 30/06/2018 | 414 522 |
| CBM Sustainable Design Pty Ltd | Tas | Stronger Remote Aboriginal Services – Project Management and Professional Services | 20/07/2016 - 20/07/2019 | 238 420 |
| Ernst & Young | NSW | Clinical Expert Panel | 01/05/2017 - 30/04/2019  Option to extend4  01/05/2019 - 30/04/2023 | 03  03 |
| GHD Pty Ltd | Tas | North West Regional Hospital - Pre‑Admission Clinic Redevelopment – Principal Consultant | 17/05/2017 - 01/04/2019 | 83 721 |
| Glenrock Health Consulting Pty Ltd | NSW | Clinical Expert Panel | 01/05/2017 - 30/04/2019  Option to extend4  01/05/2019 - 30/04/2023 | 03  03 |
| Goanna Energy Consulting Pty Ltd | Tas | Statutory High Voltage Maintenance - Consultancy Services | 22/11/2016 - 21/11/2019  Option to extend4  22/11/2019 - 21/11/2021 | 168 100  20 000 |
| Healthcare Redesign | SA | Clinical Expert Panel | 01/05/2017 - 30/04/2019  Option to extend4  01/05/2019 - 30/04/2023 | 03  03 |
| HealthSense (Aust)  Pty Ltd | Vic | Clinical Expert Panel | 01/05/2017 - 30/04/2019  Option to extend4  01/05/2019 - 30/04/2023 | 03  03 |
| KP Health (Aus) Pty Ltd | Tas | Clinical Expert Panel | 01/05/2017 - 30/04/2019  Option to extend4  01/05/2019 - 30/04/2023 | 03  03 |
| KPMG | Tas | Clinical Expert Panel | 01/05/2017 - 30/04/2019  Option to extend4  01/05/2019 - 30/04/2023 | 03  03 |
| Loop Architecture  Pty Ltd | Tas | St Helens District Hospital Development - Principal Consultant | 17/08/2016 - 30/06/2021 | 762 907 |
| Philp Lighton Architects Pty Ltd | Tas | Launceston General Hospital - Ward 4K WACS Extension/Redevelopment - Principal Consultant | 13/02/2017 - 31/12/2019 | 560 229 |
| Robert Carroll & Associates | Tas | Mersey Community Hospital - Maternity Services Redevelopment - Principal Consultant | 12/08/2016 - 31/07/2018 | 97 100 |
| Siggins Miller Consultants Pty Ltd | Qld | Clinical Expert Panel | 01/05/2017 - 30/04/2019  Option to extend4  01/05/2019 - 30/04/2023 | 03  03 |
| Siggins Miller Consultants Pty Ltd | Qld | Alcohol and other Drugs - Service System Framework | 30/11/2016 - 30/06/2017 | 199 980 |
| UniQuest Pty Ltd | Qld | Development of Advice on Priorities for, and Governance of, Telehealth in the Tasmanian Health Service | 31/05/2017 - 26/07/2017 | 99 807 |
| University of South Australia | SA | Clinical Expert Panel | 01/05/2017 - 30/04/2019  Option to extend4  01/05/2019 - 30/04/2023 | 03  03 |
| University of Tasmania | Tas | Regional Bereavement Care Networks and Initiatives | 09/09/2016 - 30/12/2016 | 172 285 |
| Vanguard Consulting & Services Pty Ltd | Qld | Clinical Expert Panel | 01/05/2017 - 30/04/2019  Option to extend4  01/05/2019 - 30/04/2023 | 03  03 |
| Notes:   1. Where an overarching procurement process exists (for example Common Use Contracts and Agency Panel arrangements) individual engagements are not reported. 2. All values exclude GST. 3. A ‘0’ contract value signifies a panel contract for which a value cannot be estimated, being dependent on future requirements. 4. In accordance with Treasurer’s Instruction 1111, the period of a contract for reporting purposes includes any options to extend. Where applicable, the principal period of the contract is identified as well as any options to extend; this does not signify that the options have been or will be exercised by DHHS. | | | | | |

**Table 3 - Contracts Awarded1**

Contracts awarded during the 2016-17 financial year with a value of $50 000 or over, excluding consultancy contracts.

| **Contractor Name** | **Location** | **Contract Description** | **Period of Contract** | **Total Value $2** |
| --- | --- | --- | --- | --- |
| 3M Australia Pty Ltd | NSW | Patient Treatment Products (including Wound Care, Compression Products and Associated Devices) | 01/06/2017 - 31/05/2020  Option to extend4  01/06/2020 - 31/05/2022 | 952 065  634 710 |
| Affinity Nursing Recruitment Pty Ltd | Qld | Supply of Agency Nurses | 01/03/2017 - 29/02/2020  Option to extend4  01/03/2020 - 28/02/2023 | 4 880 718  4 880 718 |
| AJR Construct Pty Ltd | Tas | Launceston Ambulance Station - Internal Redevelopment | 05/06/2017 - 26/07/2017 | 242 389 |
| AJR Construct Pty Ltd | Tas | North West Regional Hospital - Raised Helicopter Landing Site and Bridge Link Construction | 01/08/2016 - 14/11/2016 | 1 161 444 |
| AJR Construct Pty Ltd | Tas | Launceston Ambulance Station - Remedial Work and Improvements | 14/11/2016 - 17/03/2017 | 309 054 |
| Alexia Pty Ltd t/a Living Here Launceston | Tas | Marketing and Sale of Housing Tasmania Properties - Contract Extension | 13/07/2016 - 31/12/2016 | 03 |
| Ansell Limited | Vic | Supply of Gloves - Medical and General | 01/01/2017 - 31/12/2019  Option to extend4  01/01/2020 - 31/12/2023 | 628 212  837 616 |
| Australasian Medical & Scientific Ltd | NSW | Supply of Blood Glucose Monitoring Equipment and Consumables | 15/05/2017 - 19/05/2018 | 248 500 |
| B Braun Australia Pty Ltd | NSW | Patient Treatment Products (including Wound Care, Compression Products and Associated Devices) | 01/06/2017 - 31/05/2020  Option to extend4  01/06/2020 - 31/05/2022 | 128 424  85 616 |
| Baxter Healthcare  Pty Ltd | NSW5 | Pharmaceutical Compounding – Contract Extension | 13/05/2017 - 25/07/2017 | 550 000 |
| Bennett Construction (Tas) Pty Ltd | Tas | Carruthers Sewer Upgrade Stage 1 | 16/09/2016 - 15/12/2016 | 113 355 |
| Bennett Construction (Tas) Pty Ltd | Tas | Wingfield Office Refurbishment | 05/06/2017 - 31/07/2017 | 219 032 |
| BSN Medical (Aust)  Pty Ltd | Vic | Patient Treatment Products (including Wound Care, Compression Products and Associated Devices) | 01/06/2017 - 31/05/2020  Option to extend4  01/06/2020 - 31/05/2022 | 384 484  256 322 |
| Calmbrook Pty Ltd t/a PRD Nationwide Hobart | Tas | Marketing and Sale of Housing Tasmania Properties - Contract Extension | 13/08/2016 - 31/12/2016 | 03 |
| Chubb Fire & Security  Pty Ltd | Tas | Launceston General Hospital – Air Handling Unit Smoke Management | 19/10/2016 - 31/03/2017 | 59 305 |
| Construction 3 Pty Ltd | Tas | 2-10 Liverpool Street - Alteration and Ramp Installation | 11/11/2016 - 20/12/2016 | 135 300 |
| Contact Electrical  Pty Ltd | Tas | Launceston General Hospital - Computer Room Fire Suppression System | 12/09/2016 - 31/01/2017 | 97 635 |
| Contact Electrical  Pty Ltd | Tas | Mersey Community Hospital - Nurse Call Upgrade | 03/04/2017 - 07/08/2017 | 200 213 |
| Contact Electrical  Pty Ltd | Tas | Mersey Community Hospital - Computer Room Fire Suppression System | 12/09/2016 - 31/01/2017 | 53 505 |
| Contact Electrical  Pty Ltd | Tas | North West Regional Hospital -Computer Room Fire Suppression System | 12/09/2016 - 31/01/2017 | 57 625 |
| ConvaTec (Australia)  Pty Ltd | Vic | Patient Treatment Products (including Wound Care, Compression Products and Associated Devices) | 01/06/2017 - 31/05/2020  Option to extend4  01/06/2020 - 31/05/2022 | 451 333  300 889 |
| Cosmac Surgical Appliances Pty Ltd | NSW | Patient Treatment Products (including Wound Care, Compression Products and Associated Devices) | 01/06/2017 - 31/05/2020  Option to extend4  01/06/2020 - 31/05/2022 | 37 701  25 134 |
| Data#3 Limited | Tas | vRealize Operations Manager Procurement 2017 | 28/02/2017 - 27/02/2018 | 217 557 |
| De Jong & Sons Constructions Pty Ltd | Tas | 22 Elizabeth Street Hobart - Level 4 and 5 Internal Office Refurbishment | 03/01/2017 - 13/04/2017 | 1 093 025 |
| De Jong & Sons Constructions Pty Ltd | Tas | Younger Persons in Residential Aged Care – Supported Disability Accommodation | 15/05/2017 - 30/08/2017 | 1 298 720 |
| Ditech Systems Pty Ltd t/a Intuit Technologies | Tas | Citrix Support and Maintenance Services | 01/10/2016 - 30/09/2017 | 118 313 |
| Fairbrother Pty Ltd | Tas | Design and Construction of a Supported Accommodation Facility - Hobart | 21/04/2017 - 30/11/2017 | 3 821 245 |
| Fairbrother Pty Ltd | Tas | Northern Suburbs Community Centre - Launceston | 06/02/2017 - 30/09/2017 | 1 756 276 |
| FYB Pty Ltd | Vic5 | HP Records Manager Annual Software Maintenance | 01/07/2017 - 30/06/20187 | 126 426 |
| FYB Pty Ltd | Vic5 | RM8 Licence Maintenance - Contract Extension | 01/08/2016 - 31/07/2017 | 122 741 |
| G Marriott Builders | Tas | Tasman Community House - Alterations | 12/09/2016 - 30/10/2016 | 95 422 |
| Hardings Hotmix Pty Ltd | Tas | Devonport Land Supply – Civil Contractor | 26/09/2016 - 16/01/2017 | 702 161 |
| Hardings Hotmix Pty Ltd | Tas | Somerset Land Supply | 06/02/2017 - 31/07/2017 | 393 390 |
| Honeywell Limited | Tas | 2 Terry Street Glenorchy - Automatic Controls System Upgrade | 10/02/2017 - 09/06/2017 | 95 481 |
| Imaging Technology Australia Pty Ltd | Qld | Office Consumables | 01/07/2017 - 30/06/20207  Option to extend4  01/07/2020 - 30/06/2026 | 269 586  539 172 |
| Independence Australia Group | Vic5 | Patient Treatment Products (including Wound Care, Compression Products and Associated Devices) | 01/06/2017 - 31/05/2020  Option to extend4  01/06/2020 - 31/05/2022 | 1 339 596  893 064 |
| Integra Neurosciences  Pty Ltd | Vic | Patient Treatment Products (including Wound Care, Compression Products and Associated Devices) | 01/06/2017 - 31/05/2020  Option to extend4  01/06/2020 - 31/05/2022 | 16 2606  10 840 |
| iSoft Australia Pty Ltd | NSW | Managed Service for iPM and iPharmacy | 21/06/2016 - 02/05/20187 | 295 000 |
| KCI Medical Australia  Pty Ltd | NSW | Patient Treatment Products (including Wound Care, Compression Products and Associated Devices) | 01/06/2017 - 31/05/2020  Option to extend4  01/06/2020 - 31/05/2022 | 1 173 165  782 110 |
| Kone Elevators Pty Ltd | Tas | Comprehensive Maintenance of Lift Services - THS North | 01/06/2017 - 01/06/2020  Option to extend4  01/06/2020 - 01/06/2022 | 52 620  35 080 |
| Kone Elevators Pty Ltd | Tas | Comprehensive Maintenance of Lift Services - THS Launceston General Hospital #1 | 01/06/2017 - 01/06/2020 | 92 700 |
| Kone Elevators Pty Ltd | Tas | Comprehensive Maintenance of Lift Services - THS Launceston General Hospital #2 | 01/06/2017 - 01/06/2020 | 51 300 |
| Linear Medical Pty Ltd | NSW | Patient Treatment Products (including Wound Care, Compression Products and Associated Devices) | 01/06/2017 - 31/05/2020  Option to extend4  01/06/2020 - 31/05/2022 | 7 7096  5 139 |
| Livingstone International Pty Ltd | NSW | Patient Treatment Products (including Wound Care, Compression Products and Associated Devices) | 01/06/2017 - 31/05/2020  Option to extend4  01/06/2020 - 31/05/2022 | 31 387  20 924 |
| Lymphoedema Supply Company | Vic | Patient Treatment Products (including Wound Care, Compression Products and Associated Devices) | 01/06/2017 - 31/05/2020  Option to extend4  01/06/2020 - 31/05/2022 | 13 1046  8 736 |
| M & M Harcourts Tasmania Pty Ltd | Tas | Marketing and Sale of Housing Tasmania Properties - Contract Extension | 01/08/2016 - 31/12/2016 | 03 |
| Macquarie Builders  Pty Ltd | Tas | Albert Road Youth Residence | 20/03/2017 - 25/11/2017 | 1 750 796 |
| Macquarie Builders  Pty Ltd | Tas | Oral Health Services - New Town Refurbishment | 01/06/2017 - 24/01/2018 | 1 968 361 |
| Meridian Health Informatics Pty Ltd | NSW | Electronic Perinatal Database (Clinixian) - Support and Maintenance Services | 01/01/2015 - 31/12/20197 | 261 500 |
| MMS Security Pty Ltd | Tas | 22 Elizabeth Street - Reception and Security Desk Services | 03/07/2017 - 02/07/20197 | 148 083 |
| Mun (Australia) Pty Ltd | NSW | Supply of Gloves - Medical and General | 01/01/2017 - 31/12/2019  Option to extend4  01/01/2020 - 31/12/2023 | 2 067 375  2 756 500 |
| OfficeMax Australia Ltd | Tas | Office Consumables | 01/07/2017 - 30/06/20207  Option to extend4  01/07/2020 - 30/06/2026 | 3 575 229  7 150 458 |
| Otis Elevator Company Pty Ltd | Tas | Comprehensive Maintenance of Lift Services - THS North West | 01/06/2017 - 01/06/2020  Option to extend4  01/06/2020 - 01/06/2022 | 52 800  35 200 |
| Otis Elevator Company Pty Ltd | Tas | Comprehensive Maintenance of Lift Services - THS North West Regional Hospital | 01/06/2017 - 01/06/2020  Option to 4  01/06/2020 - 01/06/2022 | 52 800  35 200 |
| Otis Elevator Company Pty Ltd | Tas | Comprehensive Maintenance of Lift Services - THS Mersey Community Hospital | 01/06/2017 - 01/06/2020  Option to extend4  01/06/2020 - 01/06/2022 | 62 400  41 600 |
| Premium Constructions (Tas) Pty Ltd | Tas | Launceston General Hospital - Transit Centre Construction | 31/03/2017 - 26/06/2017 | 187 390 |
| Premium Constructions (Tas) Pty Ltd | Tas | Launceston General Hospital - Transit Centre Construction - Main Entrance Ramp and Stairs | 15/05/2017 - 26/06/2017 | 95 471 |
| Premium Constructions (Tas) Pty Ltd | Tas | Launceston General Hospital - Pathology Refurbishment | 07/03/2017 - 01/09/2017 | 696 185 |
| Primary Health Tasmania Limited | Tas | Tasmanian Provider Directory - Data Management Services | 01/09/2016 - 31/08/2017 | 90 000 |
| RCR Haden Pty Ltd | Tas | Hobart Private Hospital - Chiller and Heat Pump Replacement | 14/07/2016 - 30/12/2016 | 505 974 |
| Saunders Property Group Pty Ltd | Tas | Marketing and Sale of Housing Tasmania Properties - Contract Extension | 18/07/2016 - 31/12/2016 | 03 |
| Seqirus Pty Ltd | Vic | Vaccine Storage and Distribution | 01/04/2015 - 31/03/20187  Option to extend4  01/04/2018 - 31/03/2021 | 762 500  880 000 |
| Skyline Roofing and Sheetmetal Pty Ltd | Tas | Beaconsfield District Hospital - Roof Replacement | 05/06/2017 - 26/09/2017 | 219 132 |
| Staples Australia Pty Ltd | Tas | CommVault Support and Maintenance | 01/10/2016 - 30/09/2017 | 89 992 |
| Staples Australia Pty Ltd | Tas | VMWare - Basic Level Support and Maintenance | 01/11/2016 - 31/10/2017 | 110 815 |
| Staples Australia Pty Ltd | Tas | VMWare - Production Level Support and Maintenance | 01/11/2016 - 31/10/2017 | 176 797 |
| T & V Mead Pty Ltd t/a Mead Con | Tas | Construction of Devonport Youth Accommodation | 19/12/2016 - 31/12/2017 | 7 249 029 |
| T & V Mead Pty Ltd t/a Mead Con | Tas | Oral Health Services - Ulverstone Development | 19/09/2016 - 24/02/2017 | 529 455 |
| Tas City Building Pty Ltd | Tas | Northern Dental Centre – Steribay Expansion Project | 10/04/2017 - 28/04/2017 | 77 800 |
| Tasmanian Medical Supplies Pty Ltd | Tas | Patient Treatment Products (including Wound Care, Compression Products and Associated Devices) | 01/06/2017 - 31/05/2020  Option to extend4  01/06/2020 - 31/05/2022 | 1226  81 |
| TasNetworks | Tas | Electricity Connection Contract - North Hobart Connection Point | 01/07/2017 - 31/03/20187 | 343 803 |
| TasNetworks | Tas | Electricity Connection Contract – East Hobart Connection Point | 14/06/2017 - 31/03/2018 | 291 104 |
| TCM Pty Ltd | Tas | St Johns Park & McDougall Building - Maintenance of Mechanical and Hydraulic Services | 01/02/2017 - 01/02/2020  Option to extend4  01/02/2020 - 01/02/2022 | 78 722  52 481 |
| The Social Research Centre Pty Ltd | Vic | Tasmanian Population Health Survey 2016 | 01/09/2016 - 31/01/2017  Option to extend4  01/02/2017 - 31/01/2023 | 324 489  648 978 |
| ThyssenKrupp Elevator Australia Pty Ltd | Vic5 | 12 St Johns Avenue - Carruthers Lift Upgrade Works | 04/01/2017 - 11/06/2017 | 144 000 |
| ThyssenKrupp Elevator Australia Pty Ltd | Vic5 | Comprehensive Maintenance of Lift Services - THS South various | 01/06/2017 - 01/06/2020  Option to extend4  01/06/2020 - 01/06/2022 | 96 750  66 500 |
| ThyssenKrupp Elevator Australia Pty Ltd | Vic5 | Comprehensive Maintenance of Lift Services - Various | 01/06/2017 - 01/06/2020  Option to extend4  01/06/2020 - 01/06/2022 | 89 400  59 600 |
| Tollot Pty Ltd t/a Axis Health | NSW | Patient Treatment Products (including Wound Care, Compression Products and Associated Devices) | 01/06/2017 - 31/05/2020  Option to extend4  01/06/2020 - 31/05/2022 | 13 7286  9 152 |
| UCI Tasmania Pty Ltd | Tas | 22 Elizabeth Street Hobart - Level 5 - Workstations | 22/02/2017  (one-off purchase) | 115 200 |
| UCI Tasmania Pty Ltd | Tas | 22 Elizabeth Street Hobart - Level 4 and 5 - Loose Furniture | 22/02/2017  (one-off purchase) | 183 910 |
| United Lift Services  Pty Ltd | NSW5 | Launceston General Hospital - ICU/Emergency Department Lift Upgrade | 07/07/2016 - 31/01/2017 | 297 200 |
| Van Diemen Electrical | Tas | St Johns Park – Inga and Woodhouse - Energy Efficiency Upgrade (Internal Lighting) | 16/05/2017 - 30/06/2017 | 91 280 |
| Vector Electrical Services | Tas | Repatriation Centre – LED Lighting upgrade | 08/05/2017 - 31/07/2017 | 73 269 |
| Vector Electrical Services | Tas | Repatriation Centre - Light Replacement | 01/10/2016 - 30/11/2016 | 83 176 |
| Vos Construction and Joinery Pty Ltd | Tas | Gellibrand House St Johns Park - Refurbishment | 08/05/2017 - 23/06/2017 | 82 590 |
| Vos Construction and Joinery Pty Ltd | Tas | Mersey Community Hospital - Endoscopy Reprocessing Room | 07/06/2017 - 10/07/2017 | 94 668 |
| Vos Construction and Joinery Pty Ltd | Tas | Mersey Community Hospital - Transit Centre Construction | 22/12/2016 - 30/03/2017 | 228 746 |
| Vos Construction and Joinery Pty Ltd | Tas | North West Regional Hospital - Transit Centre Construction | 01/11/2016 - 07/02/2017 | 214 886 |
| Vos Construction and Joinery Pty Ltd | Tas | Site Redevelopment Program - Stage 1 | 05/04/2017 - 21/11/2017 | 617 376 |
| Vos Construction and Joinery Pty Ltd | Tas | Site Redevelopment Program - Stage 1 | 05/04/2017 - 31/10/2017 | 611 330 |
| Vos Construction and Joinery Pty Ltd | Tas | Site Redevelopment Program - Stage 1 | 05/04/2017 - 05/10/2017 | 431 853 |
| Vos Construction and Joinery Pty Ltd | Tas | Site Redevelopment Program - Stage 1 | 05/04/2017 - 17/10/2017 | 413 728 |
| Vos Construction and Joinery Pty Ltd | Tas | Site Redevelopment Program - Stage 1 | 05/04/2017 - 13/10/2017 | 411 647 |
| Vos Construction and Joinery Pty Ltd | Tas | Site Redevelopment Program - Stage 1 | 05/04/2017 - 07/12/2017 | 763 930 |
| Vos Construction and Joinery Pty Ltd | Tas | Site Redevelopment Program - Stage 1 | 05/04/2017 - 05/12/2017 | 772 095 |
| Vos Construction and Joinery Pty Ltd | Tas | Site Redevelopment Program - Stage 1 | 09/06/2017 - 30/06/2018 | 474 303 |
| Vos Construction and Joinery Pty Ltd | Tas | Site Redevelopment Program - Stage 1 | 05/04/2017 - 27/10/2017 | 516 889 |
| Vos Construction and Joinery Pty Ltd | Tas | Site Redevelopment Program - Stage 1 | 05/04/2017 - 25/10/2017 | 473 995 |
| Vos Construction and Joinery Pty Ltd | Tas | Site Redevelopment Program - Stage 1 | 05/04/2017 - 23/10/2017 | 480 298 |
| Vos Construction and Joinery Pty Ltd | Tas | Site Redevelopment Program - Stage 1 | 05/04/2017 - 19/10/2017 | 477 449 |
| Vos Construction and Joinery Pty Ltd | Tas | Site Redevelopment Program - Stage 1 | 05/04/2017 - 24/01/2018 | 1 097 350 |
| Vos Construction and Joinery Pty Ltd | Tas | Site Redevelopment Program – Stage 2 | 05/04/2017 - 22/12/2017 | 387 149 |
| Vos Construction and Joinery Pty Ltd | Tas | Site Redevelopment Program – Stage 2 | 05/04/2017 - 22/12/2017 | 410 281 |
| Vos Construction and Joinery Pty Ltd | Tas | Site Redevelopment Program – Stage 2 | 05/04/2017 - 22/12/2017 | 406 534 |
| Vos Construction and Joinery Pty Ltd | Tas | Woodhouse Building St Johns Park - Refurbishment | 29/05/2017 - 07/07/2017 | 113 280 |
| W A Cromarty & Co  Pty Ltd | Tas | Launceston General Hospital - Power Factor Correction Unit | 19/01/2017 - 15/06/2017 | 117 669 |
| Wilson Homes Tasmania Pty Ltd | Tas | Site Redevelopment Program - Stage 1 | 10/03/2017 - 03/11/2017 | 666 339 |
| Wilson Homes Tasmania Pty Ltd | Tas | Site Redevelopment Program – Stage 2 | 10/03/2017 - 06/10/2017 | 377 117 |
| Wilson Homes Tasmania Pty Ltd | Tas | Site Redevelopment Program – Stage 2 | 10/03/2017 - 06/10/2017 | 403 425 |
| Wilson Homes Tasmania Pty Ltd | Tas | Site Redevelopment Program – Stage 2 | 10/03/2017 - 06/10/2017 | 402 682 |
| Wilson Homes Tasmania Pty Ltd | Tas | Site Redevelopment Program – Stage 2 | 10/03/2017 - 06/10/2017 | 403 141 |
| Wilson Homes Tasmania Pty Ltd | Tas | Site Redevelopment Program – Stage 2 | 10/03/2017 - 06/10/2017 | 378 281 |
| Wilson Homes Tasmania Pty Ltd | Tas | Site Redevelopment Program – Stage 2 | 10/03/2017 - 06/10/2017 | 404 139 |
| Wilson Homes Tasmania Pty Ltd | Tas | Site Redevelopment Program – Stage 2 | 10/03/2017 - 03/11/2017 | 1 158 327 |
| Wilson Homes Tasmania Pty Ltd | Tas | Somerset Older Persons Units | 10/03/2017 - 06/10/2017 | 999 685 |
| Wilson Security Pty Ltd | Vic5 | Provision of Security Services | 01/02/2017 - 31/01/2020  Option to extend4  01/02/2020 - 31/01/2024 | 12 359 414  19 604 339 |
| Notes:   1. Where an overarching procurement process exists (for example Common Use Contracts and Agency Panel arrangements) individual engagements are not reported. 2. All values exclude GST. 3. A ‘0’ contract value signifies a contract for which a value cannot be estimated, being dependent on future requirements. 4. In accordance with Treasurer’s Instruction 1111, the period of a contract for reporting purposes includes the value, or estimated value, of any possible options to extend. Where applicable, the principal period of the contract is identified as well as any options to extend; this does not signify that the options have been or will be exercised by DHHS. 5. An organisation whose principal place of business is not in Tasmania but has a permanent office or presence in Tasmania and employs Tasmanian workers. 6. Contracts with a value of less than $50 000 reported above are those that form part of a combined procurement valued at $50 000 or over. 7. Where a commencement date is prior to 1 July 2016 or from 1 July 2017 onwards, the contractual arrangements for the procurement were finalised in 2016-17. | | | | |

**Table 4 - Direct/Limited Submission Sourcing**

Treasurer’s Instructions 1114 and 1217 provide the Head of Agency with the discretion, where specified circumstances exist, to approve the direct sourcing or seeking of limited submissions from a supplier or suppliers without the need to seek quotations or call for tenders.

The following table provides details of contracts awarded by DHHS in 2016-17 as a result of a direct sourcing process approved in accordance with Treasurer’s Instruction1114. There were no contracts awarded under Instruction 1217.

| **Contractor Name** | **Contract Description** | **Reasons for Approval** | **Total Value $1,2** |
| --- | --- | --- | --- |
| Australasian Medical & Scientific Ltd | Supply of Blood Glucose Monitoring Equipment and Consumables | Additional deliveries of goods or services by the original supplier or authorised representative that are intended either as replacement parts, extensions or continuing services for existing equipment, software, services or installations, where a change of supplier would compel the agency to procure goods or services that do not meet requirements of interchangeability with existing equipment. | 248 500 |
| Baxter Healthcare  Pty Ltd | Pharmaceutical Compounding | Where a procurement is not impacted by a free trade agreement as set out in Instruction 1102 and (ii) exceptional circumstances exist that justify the use of a direct/limited submission sourcing process rather than a quotation or tender process as prescribed in Instructions 1106 and 1107. | 550 000 |
| iSoft Australia Pty Ltd | Managed Service for iPM and iPharmacy | The goods or services can be supplied only by a particular supplier and no reasonable alternative or substitute goods or services exist due to an absence of competition for technical reasons. | 295 000 |
| Meridian Health Informatics Pty Ltd | Electronic Perinatal Database (Clinixian) - Support and Maintenance Services aka ObstetrixTAS | The goods or services can be supplied only by a particular supplier and no reasonable alternative or substitute goods or services exist for the protection of patents, copyrights, or other exclusive rights, or proprietary information. | 261 500 |
| Primary Health Tasmania Limited | Tasmanian Provider Directory - Data Management Services | The goods or services can be supplied only by a particular supplier and no reasonable alternative or substitute goods or services exist due to an absence of competition for technical reasons. | 90 000 |
| TasNetworks | Electricity Connection Contract - North Hobart Connection Point | The goods or services can be supplied only by a particular supplier and no reasonable alternative or substitute goods or services exist due to an absence of competition for technical reasons. | 343 803 |
| TasNetworks | Electricity Connection Contract – East Hobart Connection Point | The goods or services can be supplied only by the particular supplier and no reasonable alternative or substitute goods or services exist due to an absence of competition for technical reasons. | 291 104 |
| Notes:   1. The values in this table include the value, or estimated value, of any possible options to extend. 2. All values exclude GST. | | | |

**Table 5 - Contracts Extensions**

Treasurer’s Instruction 1115 provides the Head of Agency with the discretion to approve the extension of contracts beyond existing provisions for a period of no longer than one year.

The following table provides details of contracts awarded by DHHS in 2016-17 as a result of approval in accordance with Instruction 1115(2).

| **Contractor Name** | **Contract Description** | **Period of Extension** | **Total Value $1** |
| --- | --- | --- | --- |
| Alexia Pty Ltd t/a Living Here Launceston | Marketing and Sale of Housing Tasmania Properties | 13/07/2016 - 31/12/2016 | 02 |
| Calmbrook Pty Ltd t/a PRD Nationwide Hobart | Marketing and Sale of Housing Tasmania Properties | 13/08/2016 - 31/12/2016 | 02 |
| FYB Pty Ltd | RM8 Licence Maintenance | 01/08/2016 - 31/07/2017 | 122 741 |
| M & M Harcourts Tasmania Pty Ltd | Marketing and Sale of Housing Tasmania Properties | 01/08/2016 - 31/12/2016 | 02 |
| Saunders Property Group Pty Ltd | Marketing and Sale of Housing Tasmania Properties | 18/07/2016 - 31/12/2016 | 02 |
| Note:   1. All values exclude GST. 2. A ‘0’ contract value signifies a contract for which a value cannot be estimated, being dependent on future requirements. | | | |

**Table 6 – Disaggregation Exemptions**

Treasurer’s Instructions 1119(5) and 1225(5) provide the Head of Agency with discretion to approve an exemption from the requirement to disaggregate substantial contracts where the benefits of aggregation clearly outweigh the potential negative impact on local small and medium sized enterprises/the local economy.

The following table provides details of contracts awarded by DHHS in 2016-17 as a result of such an approval.

| **Contract Description** | **Total Value $1,2** |
| --- | --- |
| Albert Road Youth Residence | 1 750 796 |
| Hobart Private Hospital - Chiller and Heat Pump Replacement | 505 974 |
| Construction of Devonport Youth Accommodation | 7 249 029 |
| Design and Construction of a Supported Accommodation Facility - Hobart | 3 821 245 |
| Devonport Land Supply – Civil Contractor | 702 161 |
| Kingston Health Centre Development - Principal Consultant | 414 522 |
| 22 Elizabeth Street Hobart - Level 4 and 5 Internal Office Refurbishment | 1 093 025 |
| Launceston General Hospital - ICU/Emergency Department Lift Upgrade | 297 200 |
| Launceston General Hospital - Ward 4K WACS Extension/Redevelopment - Principal Consultant | 560 229 |
| Launceston General Hospital - Pathology Refurbishment | 696 185 |
| Northern Suburbs Community Centre - Launceston | 1 756 276 |
| North West Regional Hospital - Raised Helicopter Landing Site and Bridge Link Construction | 1 161 444 |
| Office Consumables | 11 534 445 |
| Oral Health Services - Ulverstone Development | 529 455 |
| Oral Health Services - New Town Refurbishment | 1 968 361 |
| Provision of Security Services | 31 963 753 |
| Launceston Ambulance Station - Remedial Work and Improvements | 309 054 |
| Site Redevelopment Program - Stage 1 | 8 208 582 |
| Site Redevelopment Program – Stage 2 | 4 731 076 |
| Somerset Land Supply | 393 390 |
| Somerset Older Persons Units | 999 685 |
| St Helens District Hospital Development - Principal Consultant | 762 907 |
| Stronger Remote Aboriginal Services – Project Management and Professional Services | 238 420 |
| Supply of Agency Nurses | 9 761 436 |
| Tasmanian Population Health Survey 2016 | 973 467 |
| Vaccine Storage and Distribution | 1 642 500 |
| Younger Persons in Residential Aged Care – Supported Disability Accommodation | 1 298 720 |
| Notes:   1. The values in this table include the aggregated value and the value, or estimated value, of any possible options to extend. 2. All values exclude GST. | |

# Community Sector Organisations Funded by DHHS

The non‑government organisations making up the community sector fulfil a vital role in delivering community-based health and human services to Tasmanians. During 2016‑17, DHHS provided a total of $253.4 million under its Central Grants Program to some 230 organisations to assist them to deliver services across the State. This highlights the value DHHS places on services provided by the community sector. This funding was inclusive of indexation applied at a rate of 2.25 per cent (or $4.83 million) to help organisations meet the increasing costs of delivering services.

A further $2.5 million was also provided to community sector organisations as part of the Government’s election commitment to support sector capacity building and to meet increasing costs.

The following table lists grant funding that DHHS administered under its Central Grants Program. It should be noted other funds distributed to the sector by other parts of the Agency may be listed elsewhere in this report.

Any individual reported here received the listed amount in order to provide dedicated care and support to a person with disability.

The Review of the Purchasing Framework for Outsourced Services was completed in 2016 and made several recommendations to improve the way DHHS manages grants to community sector organisations. DHHS will work towards these recommendations between now and 2018-19. We will work to reduce red tape and administrative burden, make reporting easier and improve decision making to streamline grant management processes and ensure community need is best met.

| **Program and Organisation** |  |
| --- | --- |
| **Alcohol  Tobacco and Other Drug (ATOD) - services provided under the Illicit Drug Diversion Initiative and the National Drug Strategy** | **Total Funding**  **$** |
| Advocacy Tasmania Inc | 346 022 |
| Alcohol and Drug Foundation Inc | 136 636 |
| Anglicare Tasmania Inc | 776 409 |
| Circular Head Aboriginal Corporation | 37 723 |
| Drug Education Network Inc | 747 367 |
| Eastern Health | 64 780 |
| Holyoake Tasmania Inc | 251 824 |
| Launceston City Mission Inc | 672 012 |
| Pathways Tasmania Inc | 191 365 |
| The Alcohol, Tobacco and other Drugs Council (TAS) Inc | 508 880 |
| The Link Youth Health Service Inc | 586 585 |
| The Salvation Army Property Trust Tasmania | 894 071 |
| Youth, Family and Community Connections Inc | 662 240 |
| **Alcohol  Tobacco and Other Drug Total** | **5 875 914** |
| **Children and Youth Services (CYS) - adoptions  advocacy services  child protection services  out of home care  family violence counselling and support and youth support services** | **Total Funding**  **$** |
| Anglicare Tasmania Inc | 1 221 588 |
| Australian Childhood Foundation | 1 598 815 |
| Australian Red Cross Society | 150 000 |
| CREATE Foundation Ltd | 393 435 |
| Glenhaven Family Care Inc | 429 021 |
| Kennerley Childrens Home Inc | 554 948 |
| Key Assets The Children's Services Provider (Australia) Limited | 2 645 912 |
| Mission Australia | 770 912 |
| St Michaels Association Inc | 37 219 |
| Support Help and Empowerment Inc | 285 009 |
| The Foster and Kinship Carers Association of Tasmania Inc | 151 006 |
| The Roman Catholic Church Trust Corporation of the Archdiocese of Hobart | 7 263 952 |
| The Trustee for Save the Children Australia Trust | 600 000 |
| Uniting (Victoria and Tasmania) Limited | 212 247 |
| White Lion Inc | 127 266 |
| **Children and Youth Services Total** | **16 441 330** |

|  |  |
| --- | --- |
| **Community Support Program (CSP) - domestic violence  parenting education and support  financial counselling  personal and family counselling  neighbourhood houses and community sector peak activities** | **Total Funding**  **$** |
| Advocacy Tasmania Inc | 167 457 |
| Anglicare Tasmania Inc | 1 283 727 |
| Baptcare Ltd | 4 464 087 |
| Beaconsfield House Inc | 173 670 |
| Bucaan Community House Inc | 173 670 |
| Burnie Community House Inc | 189 025 |
| Child Health Association Inc | 107 894 |
| Clarendon Vale Neighbourhood Centre Inc | 189 025 |
| Council on the Ageing (Tasmania) Inc | 100 000 |
| Deloraine House Inc | 173 670 |
| Derwent Valley Community House Inc | 189 025 |
| Devonport Community House Inc | 189 025 |
| Dorset Community Association Incorporated | 173 670 |
| Dunalley Tasman Neighbourhood House Inc | 189 025 |
| Early Support for Parents (ESP) Inc | 67 372 |
| Eastern Shore Community Connections Inc | 189 025 |
| Fingal Valley Neighbourhood House Inc | 173 670 |
| Geeveston Community Centre Inc | 364 586 |
| George Town Neighbourhood House Inc | 189 025 |
| Glenhaven Family Care Inc | 125 000 |
| Goodwood Community Centre Inc | 173 670 |
| Hobart City Mission Inc | 109 509 |
| Jordan River Service Inc | 378 050 |
| Karadi Aboriginal Corporation | 173 670 |
| Lady Gowrie Tasmania Inc | 139 394 |
| Lifeline Tasmania Inc | 318 713 |
| Lifelink Samaritans Tasmania Inc | 13 231 |
| Maranoa Heights Community Centre Inc | 173 670 |
| Midway Point Neighbourhood Centre Inc | 173 670 |
| Mission Australia | 4 263 754 |
| Neighbourhood Houses Tasmania Inc | 245 302 |
| NILS Network of Tasmania Inc | 563 190 |
| North & North West Tasmania Sexual Assault Support Services Inc | 1 301 847 |
| Northern Suburbs Community Centre Inc | 480 587 |
| Okines Community House Incorporated | 173 670 |
| Phoenix Community House Inc | 20 570 |
| Pregnancy Counselling and Support Tas Inc | 29 879 |
| Risdon Vale Neighbourhood Centre Inc | 189 025 |
| Rokeby Neighbourhood Centre Inc | 189 025 |
| Rosebery Community House Inc | 173 670 |
| Sexual Assault Support Service Inc | 1 523 652 |
| St Helens Neighbourhood House Association Inc | 189 025 |
| Starting Point Neighbourhood House Inc | 189 025 |
| Support Help and Empowerment Inc | 243 921 |
| Tasmanian Aboriginal Corporation | 229 787 |
| Tasmanian Council of Social Service Inc | 896 733 |
| The Roman Catholic Church Trust Corporation of the Archdiocese of Hobart | 231 653 |
| Tresca Community Centre Committee Inc | 173 670 |
| Ulverstone Neighbourhood House Inc | 189 025 |
| Uniting Church in Australia Property Trust (Tas) | 1 245 874 |
| Warrane Mornington Neighbourhood Centre Inc | 189 025 |
| West Moonah Community Action Group Inc | 189 025 |
| West Winds Community Centre Inc | 173 670 |
| Wyndarra Centre Inc for Wyndarra Board of Management | 122 598 |
| Yemaya Women's Support Service Inc | 169 117 |
| Zeehan Neighbourhood Centre Inc | 173 670 |
| **Community Support Program Total** | **24 285 210** |
|  |  |
| **Disability Services - Disability carer support  respite  accommodation support  information advocacy  education  day support  specialist equipment  personal care and other individual support services** | **Total Funding**  **$** |
| A.Q.A Victoria Ltd | 18 005 |
| Able Australia Services | 11 954 491 |
| Advocacy Tasmania Inc | 299 515 |
| Anglicare Tasmania Inc | 8 071 257 |
| Association for Children with a Disability (TAS) Inc | 320 038 |
| Autism Tasmania Inc | 245 433 |
| Baptcare Ltd | 3 015 014 |
| Better Hearing Australia Inc | 5 690 |
| Brain Injury Association of Tasmania Inc | 88 503 |
| Coastal Residential Service Inc | 2 161 741 |
| Devonfield Enterprises Inc | 4 950 870 |
| EPIC Employment Service Inc | 343 897 |
| Epilepsy Assoc of Tasmania Inc | 185 620 |
| Eskleigh Foundation Inc | 6 211 345 |
| GC Services Inc | 402 642 |
| Giant Steps Tasmania | 63 740 |
| Glenhaven Family Care Inc | 9 379 |
| Gog Range Retreat Inc | 285 062 |
| Hobart City Mission Inc | 2 335 056 |
| HOPES Inc | 111 097 |
| Independent Living Centre Tas Inc | 473 718 |
| integratedliving Australia Ltd | 289 142 |
| Langford Support Services Inc | 2 869 631 |
| L'Arche Beni-Abbes Community Inc | 1 469 428 |
| Life Without Barriers | 3 298 103 |
| Lifestyle Solutions (Aust) Ltd | 2 165 831 |
| Liviende Veranto | 12 889 371 |
| McMillan (Tas) Pty Ltd | 257 881 |
| Mission Australia | 2 884 140 |
| Montagu Community Living Inc | 2 109 598 |
| Multicap Tasmania | 5 896 343 |
| Multiple Sclerosis Limited | 523 621 |
| National Disability Services Limited | 177 611 |
| New Horizon Club Inc | 112 000 |
| Nexus Inc | 6 581 689 |
| North West Residential Support Services Inc | 6 834 160 |
| NOSS Tasmania trading as Northern Occupational Support Service Tasmania Inc | 1 135 989 |
| Oak Tasmania | 14 611 072 |
| Paraquad Association of Tasmania Inc | 28 775 |
| Plane Tree Studio Inc | 51 605 |
| Riding for the Disabled Association Tasmania | 5 403 |
| Royal Guide Dogs for the Blind Association of Tasmania | 451 236 |
| RPH Print Radio Tasmania Inc | 79 355 |
| Speak Out Association of Tasmania Inc | 286 596 |
| Spina Bifida Association of Tasmania Inc | 1 524 |
| St Giles Society Inc | 10 612 834 |
| St Michaels Association Inc | 2 115 164 |
| St Vincent De Paul Society (Tasmania) Inc | 83 758 |
| Supported Tenancy Accommodation and Respite Tasmania Inc | 12 178 933 |
| Susan Kitchenham | 20 225 |
| TADTAS Inc | 41 872 |
| Tasmanian Acquired Brain Injury Services Inc | 289 298 |
| Tasmanian Amputee Society Inc | 3 846 |
| Tasmanian Association of People with Disabilities and Their Advocates Inc | 848 663 |
| Tasmanian Deaf Society | 418 043 |
| Tasmanians with Disabilities Inc | 5 624 |
| The Parkside Foundation Pty Ltd | 2 078 247 |
| The Sunlea Team Inc | 733 942 |
| UCA Crossroads Tasmania | 3 495 |
| Voluntary Community Service - Visually Impaired Library | 4 742 |
| Wellways Australia Ltd | 111 297 |
| Wyndarra Centre Inc for Wyndarra Board of Management | 64 906 |
| **Disability Services Total** | **136 177 107** |
|  |  |
| **Gambling Support Program - Gamblers Help: face-to-face individual and group counselling community education and development services 24/7 gambling information and counselling phone service (Gambling Helpline Tasmania) 24/7 gambling information and counselling online services (Gambling Help Online)  Community Support Levy** | **Total Funding**  **$** |
| Able Australia Services | 13 367 |
| Affordable Community Housing Alliance Tasmania Ltd | 10 773 |
| Anglicare Tasmania Inc | 545 840 |
| Australian Red Cross Society | 12 950 |
| Bucaan Community House Inc | 13 465 |
| Burnie Community House Inc | 15 000 |
| Derwent Valley Community House Inc | 13 075 |
| Eastern Health | 140 760 |
| Geeveston Community Centre Inc | 14 894 |
| Jireh House Association Inc | 8 514 |
| Launceston City Mission Inc | 15 000 |
| Live Well Tasmania Inc | 12 863 |
| Oak Tasmania | 12 807 |
| Police Citizens Youth Club Launceston Inc | 15 000 |
| St Giles Society Inc | 4 076 |
| St Helens Neighbourhood House Association Inc | 15 000 |
| Tasmanian Aboriginal Corporation | 14 800 |
| Tasmanian Association of People with Disabilities and Their Advocates Inc | 14 447 |
| **Gambling Support Program Total** | **892 631** |
|  |  |
| **Home and Community Care - Community nursing  home help and maintenance  respite  personal care  transport  packages of care and delivered meals across the State** | **Total Funding**  **$** |
| Advocacy Tasmania Inc | 193 329 |
| Anglicare Tasmania Inc | 2 067 548 |
| Australian Italian Club of Launceston | 12 112 |
| Australian Red Cross Society | 203 337 |
| Baptcare Ltd | 180 921 |
| Bruny Island Respite Community House Inc | 0 |
| Bucaan Community House Inc | 30 042 |
| Care Assessment Consultants Pty Ltd | 255 045 |
| Carers Tasmania Inc | 206 047 |
| Circular Head Aboriginal Corporation | 22 198 |
| Clarence City Council | 24 501 |
| Community Based Support Inc | 2 292 610 |
| Community Care NESB Inc | 93 404 |
| Community Transport Services Tasmania Inc | 427 149 |
| Dementia & Alzheimer's Association (Tas) Inc | 275 743 |
| Derwent Valley Council | 74 359 |
| Elders Council of Tasmania Aboriginal Corporation | 15 079 |
| Emmerton Park Incorporated | 3 769 |
| Family Based Care Association North West Inc | 2 133 162 |
| Fusion Australia Ltd | 112 654 |
| GC Services Inc | 158 253 |
| Glenview Community Services Inc | 89 795 |
| Good Neighbour Council of Tasmania | 4 624 |
| Greek Orthodox Archdiocese of Australia Consolidated Trust | 37 062 |
| Hobart District Nursing Service Inc | 779 527 |
| Independent Living Centre Tas Inc | 73 907 |
| integratedliving Australia Ltd | 1 383 117 |
| Italian-Australian Pensioners Welfare Association of Tasmania Inc | 29 544 |
| Karadi Aboriginal Corporation | 1 538 |
| KinCare Health Services Pty Ltd | 210 141 |
| Kingborough Council | 30 747 |
| Launceston VFC Services Inc | 66 451 |
| Lifeline Tasmania Inc | 123 586 |
| Meals on Wheels Association of Tasmania Inc | 180 086 |
| Meercroft Care Inc | 2 357 |
| Mersey Community Care Association | 238 795 |
| Migrant Resource Centre (Southern Tasmania) Inc | 90 203 |
| Neighbourhood Houses Tasmania Inc | 25 851 |
| Polish Association in Hobart Inc | 27 686 |
| Presbyterian Care Tasmania Inc | 29 283 |
| Royal District Nursing Service Limited | 663 556 |
| South East Tasmanian Aboriginal Corporation | 25 018 |
| South Eastern Community Care Inc | 432 944 |
| St Giles Society Inc | 65 773 |
| St Helens Community Car Group Inc | 4 268 |
| St Johns Ambulance Australia Tasmania Inc | 28 357 |
| Tandara Lodge Community Care Inc | 16 756 |
| Tasmanian Council of Social Service Inc | 93 859 |
| Tasmanian Independent Services Pty Ltd | 56 211 |
| The Parkside Foundation Pty Ltd | 134 979 |
| Uniting (Victoria and Tasmania) Limited | 5 238 |
| Uniting AgeWell | 31 722 |
| Volunteering Tasmania Inc | 194 949 |
| Wattle Group Inc | 612 481 |
| Wyndarra Centre Inc for Wyndarra Board of Management | 368 141 |
| **Home and Community Care (HACC) Total** | **14 939 814** |

|  |  |  |
| --- | --- | --- |
| **Housing Tasmania - Private Rental Support Program  Affordable Housing Strategy  Employment Initiatives  Specialist Homeless Services – Crisis accommodation and related support services for people who are experiencing homelessness or are at imminent risk of becoming homeless** |  | **Total Funding**  **$** |
| Affordable Community Housing Alliance Tasmania Ltd | 230 000 | |
| Anglicare Tasmania Inc | 8 366 828 | |
| Bethlehem House Tasmania Inc | 992 108 | |
| Colony 47 Inc | 7 632 921 | |
| Community Housing Ltd | 124 409 | |
| Housing Choices Tasmania Ltd | 95 000 | |
| Jireh House Association Inc | 716 248 | |
| Karinya Young Women's Service Inc | 674 892 | |
| Launceston City Mission Inc | 599 434 | |
| Launceston Women's Shelter Inc | 850 772 | |
| Pathways Tasmania Inc | 592 204 | |
| Salvation Army Housing Ltd | 459 900 | |
| Shelter Tasmania Inc | 334 854 | |
| Tenants' Union of Tasmania Inc | 197 171 | |
| The Roman Catholic Church Trust Corporation of the Archdiocese of Hobart | 686 746 | |
| The Salvation Army Property Trust Tasmania | 1 486 049 | |
| Warrawee Committee Inc | 818 326 | |
| Women's Shelter Inc | 838 622 | |
| Wyndarra Centre Inc for Wyndarra Board of Management | 142 623 | |
| Youth Futures Inc | 628 413 | |
| Youth  Family and Community Connections Inc | 1 683 721 | |
| **Housing Tasmania Total** | **28 151 241** | |
|  |  |  |
| **Mental Health Services - Treatment  support and management of mental disorders to maximise mental health  wellbeing and quality of life. Funding covers assessment  treatment  care and rehabilitation in the community as well as information services and community-based accommodation** |  | **Total Funding**  **$** |
| Advocacy Tasmania Inc | 461 823 | |
| Alcohol and Drug Foundation Inc | 19 833 | |
| Anglicare Tasmania Inc | 4 516 687 | |
| Australian Huntington's Disease Association Tasmania Inc | 14 373 | |
| Australian Red Cross Society | 226 522 | |
| Baptcare Ltd | 372 000 | |
| Beyond Blue Ltd | 88 102 | |
| Caroline House Inc | 342 724 | |
| Colony 47 Inc | 341 697 | |
| Family Based Care Association North West Inc | 96 113 | |
| Flourish Mental Health Action in Our Hands Inc | 199 311 | |
| Grow (Tas) | 128 611 | |
| Langford Support Services Inc | 1 052 093 | |
| Life Without Barriers | 800 000 | |
| Lifeline Australia Ltd | 35 000 | |
| Mental Health Carers Tasmania | 221 340 | |
| Mental Health Council of Tasmania Inc | 589 031 | |
| Migrant Resource Centre (Southern Tasmania) Inc | 150 740 | |
| OzHelp Tasmania Foundation Association Incorporated | 65 618 | |
| Relationships Australia Tasmania Inc | 369 144 | |
| Rural Alive & Well Inc | 689 582 | |
| The Richmond Fellowship of Tasmania Inc | 4 969 224 | |
| The Salvation Army Property Trust Tasmania | 809 506 | |
| Wellways Australia Ltd | 2 540 795 | |
| **Mental Health Services Total** | **19 099 871** | |
| **Planning  Purchasing and Performance - Payments to organisations to assist in activities including the recruitment of General Practitioners in Tasmania** | **Total Funding**  **$** | |
| Australian Red Cross Society | 36 532 | |
| Baptcare Ltd | 45 097 | |
| CanTeen - The Australian Organisation for Young People Living with Cancer | 25 400 | |
| General Practice Workforce Inc | 106 903 | |
| Mission Australia | 32 221 | |
| University of Tasmania | 34 649 | |
| **Planning  Purchasing and Performance Total** | **280 802** | |
| **Public Health Services - services to prevent illness  protect the Tasmanian community and promote health gain** | **Total Funding**  **$** | |
| Anglicare Tasmania Inc | 429 402 | |
| Arthritis Foundation of Tasmania Inc | 114 153 | |
| Australian Red Cross Society | 149 631 | |
| Cancer Council of Tasmania Inc | 857 434 | |
| Child Health Association Inc | 119 921 | |
| Delta Society Australia Ltd | 15 117 | |
| Diabetes Tasmania | 512 920 | |
| Eat Well Tasmania Inc | 159 379 | |
| Family Planning Tasmania | 1 363 287 | |
| Hobart Women's Health Centre | 475 409 | |
| Jordan River Service Inc | 43 680 | |
| Kidsafe Tasmania Inc | 54 958 | |
| Local Government Association of Tasmania | 250 000 | |
| Stroke Foundation | 88 500 | |
| Tasmanian School Canteen Association Inc | 120 177 | |
| The Asthma Foundation of Tasmania Inc | 90 229 | |
| The Link Youth Health Service Inc | 438 538 | |
| The Pharmacy Guild of Australia | 22 954 | |
| The Salvation Army Property Trust Tasmania | 85 293 | |
| The Tasmanian Council on AIDS and Related Diseases Inc | 482 757 | |
| University of Tasmania | 20 000 | |
| University of Tasmania (Menzies Research Institute of Tasmania) | 541 296 | |
| Womensport & Recreation Tasmania Inc | 75 698 | |
| Working It Out Inc | 334 605 | |
| Youth  Family and Community Connections Inc | 36 400 | |
| **Public Health Services Total** | **6 881 738** | |
|  |  | |
| **Tasmanian Health Service** | **Total Funding**  **$** | |
| Cancer Council of Tasmania Inc | 300 903 | |
| Hospice Care Association of North West Tasmania Inc | 95 000 | |
| Huon District Eldercare Inc | 18 182 | |
| **Tasmanian Health Service Total** | **414 085** | |
|  |  | |
| **Grand Total** | **253 439 743** | |

| **Additional funding for Community Sector Organisations - Supplementary funding to support increasing costs and capacity building** | **Total Funding**  **$** |
| --- | --- |
| A.Q.A Victoria Limited | 174 |
| Able Australia Services | 134 389 |
| Advocacy Tasmania Inc | 14 184 |
| Affordable Community Housing Alliance Tasmania Limited | 483 |
| Alcohol and Drug Foundation Incorporated | 1 512 |
| Anglicare Tasmania Inc | 258 992 |
| Arthritis Foundation of Tasmania Inc | 1 103 |
| Association for Children with Disability (TAS) Inc | 3 092 |
| Australian Childhood Foundation | 15 446 |
| Australian Huntington's Disease Association Tasmania Inc | 139 |
| Australian Italian Club of Launceston | 117 |
| Australian Red Cross Society | 7 047 |
| Autism Tasmania Incorporated | 2 371 |
| Baptcare Ltd | 79 691 |
| Beaconsfield House Inc | 1 581 |
| Bethlehem House Tasmania Inc | 9 585 |
| Better Hearing Australia Inc | 100 |
| Beyond Blue | 851 |
| Brain Injury Association of Tasmania Inc | 855 |
| Bruny Island Respite Community House Inc | 213 |
| Bucaan Community House Inc | 1 871 |
| Burnie Community House Inc | 1 730 |
| Cancer Council of Tasmania Inc | 8 284 |
| CanTeen - The Australian Organisation for Young People Living with Cancer | 245 |
| Care Assessment Consultants Pty Ltd | 2 464 |
| Carers Tasmania Inc | 1 991 |
| Caroline House Inc | 3 311 |
| Child Health Association Inc | 2 201 |
| Circular Head Aboriginal Corporation | 579 |
| Clarence City Council | 237 |
| Clarendon Vale Neighbourhood Centre Inc | 1 730 |
| Coastal Residential Service Inc | 24 488 |
| Colony 47 Inc | 77 041 |
| Common Ground Tasmania | 4 346 |
| Community Based Support Inc | 20 771 |
| Community Care NESB Inc | 902 |
| Community Housing Limited | 139 |
| Community Transport Services Tasmania Inc | 4 127 |
| Council on the Ageing (Tasmania) Inc | 966 |
| CREATE Foundation Ltd | 3 801 |
| Deloraine House Inc | 1 581 |
| Delta Dog Safe Tasmania | 146 |
| Dementia & Alzheimer's Association (Tasmania) Inc | 2 664 |
| Derwent Valley Community House Inc | 1 730 |
| Derwent Valley Council | 718 |
| Devonfield Enterprises Inc | 52 547 |
| Devonport Community House Inc | 1 730 |
| Diabetes Tasmania | 4 955 |
| Dorset Community Association Incorporated | 1 581 |
| Drug Education Network Inc | 7 220 |
| Dunalley Tasman Neighbourhood House Inc | 1 730 |
| Early Support for Parents | 651 |
| Eastern Health | 1 986 |
| Eastern Shore Community Connections Inc | 1 730 |
| Eat Well Tasmania Incorporated | 1 446 |
| Elders Council of Tasmania Aboriginal Corporation | 146 |
| Emmerton Park Incorporated | 100 |
| EPIC Employment Service Inc | 3 823 |
| Epilepsy Association of Tasmania Inc | 1 793 |
| Eskleigh Foundation Incorporated | 58 954 |
| Family Based Care Association North West Inc | 21 537 |
| Family Planning Tasmania | 13 170 |
| Fingal Valley Neighbourhood House Inc | 1 581 |
| Flourish Mental Health Action in Our Hands Inc | 1 926 |
| Fusion Australia Ltd | 333 |
| GC Services Inc | 5 419 |
| Geeveston Community Centre Inc | 3 426 |
| General Practice Workforce Inc | 1 033 |
| George Town Neighbourhood House Inc | 1 730 |
| Giant Steps Tasmania | 669 |
| Glenhaven Family Care Inc | 5 635 |
| Glenview Community Services Inc | 868 |
| Gog Range Retreat Inc | 2 754 |
| Good Neighbour Council Launceston Inc | 100 |
| Goodwood Community Centre Inc | 1 581 |
| Greek Orthodox Archdiocese of Australia Consolidated Trust | 358 |
| Grow (Tas) | 1 242 |
| Hobart City Mission Inc | 23 772 |
| Hobart District Nursing Service Inc | 7 531 |
| Hobart Women's Shelter | 8 102 |
| Holyoake Tasmania Inc | 2 433 |
| HOPES Inc | 1 073 |
| Independent Living Centre Tas Inc | 5 291 |
| Integratedliving Australia Ltd | 16 296 |
| Italian-Australian Pensioners Welfare Association of Tasmania Inc | 285 |
| Jireh House Association Inc | 6 920 |
| Jordan River Service Inc | 3 881 |
| Karadi Aboriginal Corporation | 1 596 |
| Karinya Young Women's Service Inc | 6 520 |
| Kennerley Childrens Home Inc | 5 361 |
| Key Assets The Children's Services Provider (Australia) Limited | 25 562 |
| Kidsafe Tasmania Inc | 531 |
| KinCare Health Services Pty Ltd | 2 030 |
| Kingborough Council | 297 |
| Lady Gowrie Tasmania Incorporated | 1 347 |
| Langford Support Services Inc | 41 408 |
| L'Arche Beni-Abbes Community Inc | 15 465 |
| Launceston City Mission Inc | 12 283 |
| Launceston VFC Services Inc | 642 |
| Launceston Women's Shelter Inc | 8 219 |
| Life Without Barriers | 46 248 |
| Lifeline Australia Ltd | 338 |
| Lifeline Tasmania Inc | 4 273 |
| Lifelink Samaritans Tasmania Inc | 128 |
| Lifestyle Solutions (Aust) Ltd | 22 372 |
| Liviende Veranto | 139 113 |
| Maranoa Heights Community Centre Inc | 1 581 |
| McMillan (Tas) Pty Ltd | 2 491 |
| Meals on Wheels Association of Tasmania Inc | 1 740 |
| Meercroft Care Inc | 100 |
| Mental Health Carers Tasmania | 1 945 |
| Mental Health Council of Tasmania Inc | 5 207 |
| Menzies Research Institute Tasmania | 5 084 |
| Mersey Community Care Association | 2 307 |
| Midway Point Neighbourhood Centre Inc | 1 581 |
| Migrant Resource Centre (Southern Tasmania) Inc | 2 328 |
| Mission Australia | 73 230 |
| Montagu Community Living Inc | 22 669 |
| Multicap Tasmania | 62 263 |
| Multiple Sclerosis Limited | 5 059 |
| National Disability Services Limited | 1 716 |
| National Stroke Foundation | 855 |
| Neighbourhood Houses Tasmania Inc | 2 620 |
| New Horizon Club Inc | 1 082 |
| Nexus Inc | 62 584 |
| NILS Network of Tasmania Inc | 5 441 |
| North & North West Tasmania Sexual Assault Support Services Inc | 12 577 |
| North West Residential Support Services Inc | 69 022 |
| Northern Suburbs Community Centre Inc | 4 450 |
| NOSS Tasmania trading as Northern Occupational Support Service Tasmania Inc | 11 256 |
| Oak Tasmania | 24 975 |
| Okines Community House Incorporated | 1 581 |
| Optia Limited trading as Possability | 124 724 |
| OzHelp Tasmania Foundation Pty Ltd | 634 |
| Paraquad Association of Tasmania Inc | 278 |
| Pathways Tasmania Inc | 7 570 |
| Phoenix Community House Inc | 199 |
| Plane Tree Studio Inc | 667 |
| Polish Association in Hobart Inc | 267 |
| Pregnancy Counselling and Support Tas Inc | 289 |
| Presbyterian Care Tasmania Inc | 283 |
| Relationships Australia Tasmania Inc | 1 714 |
| Richmond Fellowship Tasmania | 48 007 |
| Riding for the Disabled Association Tasmania | 100 |
| Risdon Vale Neighbourhood Centre Inc | 1 730 |
| Rokeby Neighbourhood Centre Inc | 1 730 |
| Rosebery Community House Inc | 1 581 |
| Royal District Nursing Service Limited | 6 410 |
| Royal Guide Dogs for the Blind Association of Tasmania | 4 359 |
| RPH Print Radio Tasmania Inc | 767 |
| Rural Alive & Well Inc | 6 662 |
| Sexual Assault Support Service Inc | 13 812 |
| Shelter Tasmania Inc | 3 235 |
| South East Tasmanian Aboriginal Corporation | 242 |
| South Eastern Community Care Inc | 4 183 |
| Speak Out Association of Tasmania Inc | 2 769 |
| Spina Bifida Association of Tasmania Inc | 100 |
| St Giles Society Inc | 104 884 |
| St Helens Community Car Group Inc | 100 |
| St Helens Neighbourhood House Association Inc | 1 730 |
| St Johns Ambulance Australia Tasmania Inc | 274 |
| St Michaels Assoc Inc | 20 998 |
| St Vincent De Paul Society (Tasmania) Inc | 809 |
| Starting Point Neighbourhood House Inc | 1 730 |
| Support Help and Empowerment Inc | 5 110 |
| Supported Tenancy Accommodation and Respite Tasmania Inc | 121 376 |
| Susan Kitchenham | 261 |
| TADTAS Inc | 405 |
| Tandara Lodge Community Care Inc | 162 |
| Tasmanian Aboriginal Centre Inc | 2 220 |
| Tasmanian Acquired Brain Injury Services Inc | 2 795 |
| Tasmanian Amputee Society Inc | 100 |
| Tasmanian Association of People with Disabilities and Their Advocates Inc | 8 487 |
| Tasmanian Council of Social Service Inc | 9 570 |
| Tasmanian Deaf Society Inc | 4 039 |
| Tasmanian Independent Services Pty Ltd | 543 |
| Tasmanian School Canteen Association Incorporated | 1 161 |
| Tasmanians with Disabilities Inc | 100 |
| Tenants' Union of Tasmania Inc | 1 905 |
| The Alcohol  Tobacco and other Drugs Council (TAS) Inc | 4 916 |
| The Asthma Foundation of Tasmania Inc | 872 |
| The Foster and Kinship Carers Association of Tasmania (Inc) | 1 459 |
| The Link Youth Health Service Inc | 9 904 |
| The Parkside Foundation Pty Ltd | 22 524 |
| The Pharmacy Guild of Australia | 222 |
| The Roman Catholic Church Trust Corporation of the Archdiocese of Hobart | 78 758 |
| The Salvation Army (Tasmania) Property Trust | 31 542 |
| The Sunlea Team Inc | 7 090 |
| The Tasmanian Council on AIDS and Related Diseases Incorporated | 4 664 |
| The Trustee for Save the Children Australia Trust | 5 796 |
| Tresca Community Centre Committee Inc | 1 581 |
| UCA Crossroads Tasmania | 100 |
| Ulverstone Neighbourhood House Inc | 1 730 |
| Uniting AgeWell | 306 |
| Uniting Church in Australia Property Trust (Tas) trading as UnitingCare Tasmania | 14 137 |
| University of Tasmania | 193 |
| Voluntary Community Service - Visually Impaired Library | 100 |
| Volunteering Tasmania Inc | 1 883 |
| Warrane Mornington Neighbourhood Centre Incorporated | 1 730 |
| Warrawee Committee Inc | 7 906 |
| Wattle Group Inc | 5 917 |
| Wellways Australia Limited | 25 621 |
| West Moonah Community Action Group Inc | 1 730 |
| West Winds Community Centre Inc | 1 581 |
| White Lion Incorporated | 410 |
| Women's Health Tasmania Inc trading as Hobart Women's Health Centre | 4 593 |
| Womensport & Recreation Tasmania Inc | 731 |
| Working It Out Inc | 3 175 |
| Wyndarra Centre Inc | 6 662 |
| Yemaya Women's Support Service Incorporated | 1 634 |
| Youth Futures Incorporated | 6 071 |
| Youth  Family and Community Connections Inc | 23 016 |
| Zeehan Neighbourhood Centre Inc | 1 581 |
| **Sub Total** | **2 500 000** |

# Climate Change

DHHS continues to contribute to Tasmania’s greenhouse gas emissions reduction goals through implementation of energy efficiency opportunities and development of a Department-wide Energy Management Strategy.

DHHS saw a small increase in greenhouse gas emissions in 2016-17 due primarily to additional electricity volume and air travel.

**Departmental Emissions1**

| **Activity** | **Volume 2015-16** | **tCO2-e**2 **2015-16** | **Volume 2016-17** | **tCO2-e**2 **2016-17** |
| --- | --- | --- | --- | --- |
| Electricity | 9.26 GWh | 1 204 | 9.64GWh | 1 254 |
| Natural Gas | 0.0 | 0 | 0.0 | 0 |
| Unleaded Petrol | 499.94 kL | 1 190 | 516.07kL | 1 193 |
| Diesel Fuel | 199.56 kL | 539 | 194.28kL | 529 |
| Air Travel | 1.45 million km | 230 | 1.76 million km | 278 |
| **Total** |  | **3 163** |  | **3 254** |

Notes:

1. Excludes social housing, as electricity accounts are issued directly to tenants.
2. Tonnes of carbon dioxide equivalent.

**Greenhouse Gas Emissions Reduction Activities**

In 2016-17, DHHS:

* established a Department-wide Energy Working Group to oversee energy efficiency and emissions reduction activities, including development of an Energy Management Strategy for the 2017-2020 period
* continued to pursue minimisation of energy use, focussing primarily on electricity as the largest contributor to greenhouse gas emissions
* implemented the initial phase of an Department‑wide energy monitoring system to allow users real-time information on energy use. This system will provide the appropriate data to allow facility managers to better understand energy use within their facility, leading to identification of potential energy/emissions reduction opportunities
* continued the installation of energy check meters to provide the necessary data for the energy monitoring system
* maintained the requirement for Ecologically Sustainable Design requirements in all major capital works projects
* continued implementation of energy efficiency opportunities identified through previous energy audits. This has included projects to upgrade lighting to LED, replacement of old inefficient heating systems with new heat pump technologies and installation of solar PV, and
* assisted the THS through implementation of energy efficiency projects.

# Corporate Governance

DHHS manages its corporate governance responsibilities through a number of key plans and frameworks, addressing accountability, performance management, internal policy and controls, and over the last few years we have also established an enterprise-wide risk management framework.

The effective management of risk will have significant positive impacts on decision making and accountability activities across DHHS, which will only increase as the maturity of risk management in DHHS grows.

**Managing Risk in DHHS**

2016-17 was a year of incremental progress and consolidation in the risk management space for DHHS. The Departmental Executive’s strategic risks continues to be managed on a regular basis and the Strategic Risk Register is also reviewed annually in a more detailed approach to ensure it still captures the full suite of DHHS risk. DHHS Groups and Business Units continue to establish their risk profiles and manage their existing risks as required.

The DHHS Risk Module in the Safety Reporting and Learning System (SRLS) went live in October 2016 and all existing DHHS risks have now been entered into the system. The system allows for notifications of review to risk owners, as well as important reporting functions. The transition to an electronic management approach has established a more systematic way of managing risk than was possible under the previous template based approach.

The SRLS Risk Module facilitates real time monitoring and reporting of risk across DHHS Groups and Business Units.

This enhanced monitoring and reporting capacity allows for more detailed and timely reporting on risk to the Departmental Executive, Groups and Business Units to proactively manage their risks.

**Reporting on the DHHS Corporate Plan**

The *DHHS Corporate Plan 2016-18* was released by the Secretary in September 2016. The Corporate Plan aligns to the Government’s key policy documents Agenda 2016 and Deliverables 2017. It sets out the vision, commitment and principles of DHHS and establishes five strategic priorities, with supporting actions, for the Department.

While the Corporate Plan is only one component of the broader DHHS planning cycle, it provides a key platform for DHHS Groups and Business Units to develop their more focussed work planning from, and allows all DHHS staff to understand the shared priorities and accomplishments of the broader Department.

The Corporate Plan contained a specific target for DHHS to publish quarterly updates on the progress of the major priorities and actions detailed in the Plan. To date DHHS has achieved this goal, reporting on the significant progress that has been achieved in the first year of the Plan’s life. The Plan has also been reviewed and updated leading up to the one year anniversary to ensure it still reflects the current DHHS agenda, and a number of new actions were added to the Plan as a result.

## Insurable Risk

DHHS has coverage for various classes of insurable risk through the Tasmanian Risk Management Fund, administered by the Department of Treasury and Finance.

| **Risk by Class** | **Excess Period/$** | **Contribution  $ (GST Exclusive)** | **GST** | **Number of claims** | **Claims incurred $ (GST Exclusive)** |
| --- | --- | --- | --- | --- | --- |
| **Personal Injury** |  |  |  |  |  |
| Workers Compensation Personal Accident (including 2014-15 salary adjustment) | 26-50 weeks1 | 2 529 237 | 252 923 | 573 | 14 588 2032 |
| Asbestos Levy3 | - | 88 523 | 0 | - | - |
| Aero Medical Retrieval | - | 83 000 | 8 300 | 0 | 0 |
| **Property** |  |  |  |  |  |
| Housing Stop Loss | - | - | - | - | - |
| General Property | 84 000 | 40 306 | 4 030 | 5 | 5 330 3844 |
| Catastrophe Insurance – DHHS | 5 250 000 | 37 163 | 3 716 | 1 | 4 953 790 |
| Catastrophe Insurance – Housing | 5 000 000 | 490 644 | 49 064 | 13 | 357 477 |
| Housing Tasmania Property | 12 000 000 | 299 603 | 29 960 | 407 | 3 168 639 |
| Motor Vehicles - Fleet Vehicles | 500/1 000 | 85 540 | 8 554 | 145 | 414 179 |
| Motor Vehicles - Miscellaneous | 500 | 48 951 | 4 895 | 58 | 148 707 |
| **Liability** |  |  |  |  |  |
| General Liability | 40 000 | 24 792 | 2 479 | 4 | 440 000 |
| Housing General Liability | 20 000 | 28 399 | 2 839 | - | - |
| Medical Liability | 50 000 | 24 618 | 2461 | - | - |
| **Miscellaneous** |  |  |  |  |  |
| Government Contingency | - | 2 165 | 216 | - | - |
| Travel includes GST | Various | 1 355 | 126 | 0 | 0 |
| Travel excludes GST |  | - | - | - | - |
| Travel Stamp Duty |  | - | - | - | - |
| **Total** | **-** | **3 784 296** | **369 563** | **1 206** | **29 401 379** |
| Notes:   1. 26 weeks for Workers Compensation and 50 weeks for Personal Accident. 2. JLT adopted a revised claim estimating/reserving philosophy in June 2016 for workers compensation which has contributed to the increased incurred claim costs. 3. The Asbestos Levy is based on four per cent of the contribution for personal injury. 4. Extensive fire damage to the Peacock Centre contributed to the increase in General Property and Catastrophe Insurance incurred claim costs. | | | | | |

# Pricing Policies

DHHS has activities for which the pricing of goods and services is required. Fee/charging programs are conducted with reference to the Government’s policy and guidelines on fees and charges.

The guidelines clarify in the cost-recovery assessment process when the social implications of applying fees or charges should be considered in determining whether a subsidy or concession is provided.

Any amendment to fees charged under regulations are assessed by the Department of Treasury and Finance for any necessary regulatory impact statement consultation process.

Fees and charges are levied by DHHS in accordance with the provisions of the following Acts and their Regulations:

* *Adoption Act 1988*
* *Ambulance Services Act 1982*
* *Anatomical Examinations Act 2006*
* *Food Act 2003*
* *Health Service Establishments Act 2006*
* *Poisons Act 1971*
* *Public Health Act 1997*, and
* *Radiation Protection Act 2005.*

# Superannuation Declaration

I, Michael Pervan, Secretary, Department of Health and Human Services, hereby certify that the DHHS has met its obligations under the Commonwealth’s *Superannuation Guarantee (Administration) Act 1992* in respect of any employee who is a member of a complying superannuation scheme to which the DHHS contributes.





Michael Pervan

**Secretary**

# Transparency

## Public Interest Disclosure

The Department values transparency and accountability in administrative and management practices and does not tolerate improper conduct by its workers, or reprisals against those who come forward to disclose such conduct.

The DHHS Public Interest Disclosure (Whistle - Blower) Policy commits the Department to the objectives of the *Public Interest Disclosure Act 2002.* The Policy is supported bythe Public Interest Disclosure (Whistle-Blower) Procedure which provides employees and managers with practical information about how public interest disclosures are managed in the Department.

The Department’s public interest disclosure processes are supported by the Ombudsman, and in 2016-17, DHHS continued to work with the Ombudsman’s Office and the Integrity Commission to ensure all reasonable steps are taken to protect people who make disclosures about improper conduct.

For example, during the reporting period, DHHS began a review of current procedures with the Ombudsman’s Office, including consideration of how the Department can further simplify processes and improve communication about making disclosures. The review is anticipated to be finalised by the end of 2017 and is likely to result in the release of updated resources and/or procedural advice.

More information about the Department’s public interest disclosure procedures is available on the DHHS website <http://www.dhhs.tas.gov.au>.

Further information on the *Public Interest Disclosures Act 2002* can be found on the Tasmanian legislation website at <http://www.thelaw.tas.gov.au>

No public interest disclosure reports were received by the Department’s Public Interest Disclosure Officer during the reporting period.

### Performance Audits

Performance audits by the Tasmanian Audit Office (TAO) examine whether a State entity is carrying out its activities effectively and doing so economically and efficiently. Audits may cover all or part of a State entity’s operations, or consider particular issues across a number of State entities.

DHHS is committed to continuous improvements to the way we measure and report efficiency and effectiveness. During 2016-17, the DHHS was involved in two performance audits and one follow-up review conducted by the TAO. The objectives of these audits / reviews were:

1. To assess the effectiveness and efficiency of Ambulance Tasmania over the past five years and compare it to ambulance services in other Australian states and territories. [[1]](#footnote-1)
2. To form an opinion on how effectively the DHHS managed the activities funded by the Community Support Levy to manage harm from gambling.[[2]](#footnote-2)
3. To inform Parliament about the extent to which the DHHS has acted on recommendations made in previous performance reports. In particular, the 2012‑13 hospital bed management and primary preventative health report.[[3]](#footnote-3)

The TAOs performance audits reveal that DHHS' performance has been satisfactory, with the TAOs recommendations being accepted and implemented by DHHS.

In relation to actioning previous TAO recommendations, the TAO review reported that the DHHS had a 94 per cent implementation rate. This high rating is an indicator of the Department’s focus on continual improvement and also a reflection of the relevance of the TAO’s findings and recommendations.

The TAO’s complete reports including recommendations are available from the TAO website <http://www.audit.tas.gov.au/publications/performance-audit-reports/>.

## Right to Information

The *Right to Information Act 2009* (the Act) gives members of the public the right to obtain information contained in the records of the Government and public authorities unless it is exempt from disclosure under the Act. The Act provides a framework for the disclosure of information to the Tasmanian community to improve transparency in government, and encourages routine disclosure of information.

In accordance with the Premier’s June 2015 announcement that Right to Information (RTI) decisions made by agencies are to be published, DHHS listed 26 decisions on the public disclosure log. This approach ensures a greater level of transparency in the way information is released to the public. The publication of information does not apply to personal information, but provides for the broader release of data, reports and other information of general public interest.

The Department, in line with the whole-of-government initiative of releasing the same category of information routinely, continues to provide access to information that includes organisational structures, governance policies, workforce statistics, senior executive service details, telecommunications expenditure and contracts and consultancies information.

The number of applications for assessed disclosure under the Actdecreased slightly during 2016-17. Many of the applications focussed on issues such as child services, housing and youth detention.

As reported last year, the Department has maintained focus on improving the processing of RTI applications within the statutory timeframe. The number of RTI decisions released on time increased by 12 per cent during 2016-17.

The past trend of the total number of pages for assessment decreasing, did not continue for 2016‑17, with 32 831 pages assessed compared to   
20 350 in 2015-16. Even with this trend reversal, applicants were still provided support to identify the relevant information they were seeking. This significant increase in the volume of pages being assessed resulted in the number of requests for a time extension from applicants increasing.

DHHS continues to offer statewide RTI training for staff, and central coordination of the RTI function. DHHS remains committed to improving its RTI processes to support applicants participating in this process.

## Number of Applications

|  |  |  |
| --- | --- | --- |
| 1 | Number of applications for assessed disclosure received | 71 |
| 2 | Number of applications for assessed disclosure accepted | 71 |
| 3 | Number of applications for assessed disclosure transferred or part transferred to another public authority | 2 |
| 4 | Number of applications withdrawn by the applicant | 2 |
| 5 | Number of applications for assessed disclosure determined | 67 |

## Outcome of Applications

|  |  |  |
| --- | --- | --- |
| 1 | Number of determinations where the information applied for was provided in full | 31 |
| 2 | Number of determinations where the information applied for was provided in part with the balance refused or claimed as exempt | 15 |
| 3 | Number of determinations where all the information applied for was refused or claimed as exempt | 6 |
| 4 | Number of applications where the information applied for was not in the possession of the public authority or Minister | 15 |
| 5 | Number of applications where the information was not released as it was subject to an external party review under section 44 | 0 |

## Reasons for Refusal1

|  |  |  |
| --- | --- | --- |
| s.5 s.11 s.17 | Refusal where information requested was not within the scope of the Act  (s.5 – Not official business; s.11 – available at Archives Office and s.17 – Deferred) | 0 |
| s.9 s.12 | Refusal where information is otherwise available or will become otherwise available in the next 12 months | 3 |
| s.10 s.19 | Refusal where resources of public authority unreasonably diverted | 3 |
| s.20 | Refusal where application repeated; or Vexatious; or Lacking in definition after negotiation | 1 |

## Note:

## Applications can be refused for one or more of the above reasons.

## Exemptions

|  |  |  |
| --- | --- | --- |
| s.25 | Executive Council Information | 0 |
| s.26 | Cabinet Information | 2 |
| s.27 | Internal briefing information of a Minister | 6 |
| s.28 | Information not relating to official business | 0 |
| s.29 | Information affecting national or state security, defence or international relations | 0 |
| s.30 | Information relating to the enforcement of the law | 6 |
| s.31 | Legal professional privilege | 3 |
| s.32 | Information relating to closed meetings of council | 0 |
| s.34 | Information communicated by other jurisdictions | 0 |
| s.35 | Internal deliberative information | 11 |
| s.36 | Personal information of a person other than the applicant | 16 |
| s.37 | Information relating to the business affairs of a third party | 3 |
| s.38 | Information relating to the business affairs of a public authority | 0 |
| s.39 | Information obtained in confidence | 10 |
| s.40 | Information on procedures and criteria used in certain negotiations of public authority | 0 |
| s.41 | Information likely to affect the State economy | 0 |
| s.42 | Information likely to affect cultural, heritage and natural resources of the State | 0 |

## Time to Make Decisions

|  |  |  |
| --- | --- | --- |
|  | Number of requests determined within the following timeframes. |  |
| 1 | 1 - 20 working days of the application being accepted. | 40 |
| 2 | More than 20 working days of the application being accepted. | 27 |
| 3 | Number of requests which took more than 20 working days to decide that involved an extension negotiated under s.15(4)(a). | 9 |
| 4 | Number of requests which took more than 20 working days to decide that involved an extension gained through an application to the Ombudsman under s.15(4)(b). | 0 |
| 5 | Number of requests which took more than 20 working days to decide that involved consultation with a third party under s.15(5) | 0 |

## Reviews

### Internal Reviews

|  |  |
| --- | --- |
| Number of internal reviews were requested in 2016-17 | 5 |
| Number of internal reviews determined in this 2016-17 | 5 |
| Number where the original decision was upheld in full | 2 |
| Number where the original decision was upheld in part | 1 |
| Number where the original decision was reversed in full | 2 |

### External Reviews (Reviews by the Ombudsman)

|  |  |
| --- | --- |
| Number of external reviews requested in 2016-17 | 2 |
| Number of external reviews determined in 2016-17 | 2 |
| Number where the original decision was upheld in full | 1 |
| Number where the original decision was upheld in part | 1 |
| Number where the original decision was reversed in full | 0 |
| Note:   1. Statistics for RTI applications for the THS are reported separately in its Annual Report. | |

# Legislation

As detailed in the *Administrative Arrangements Order 2017*, made under the *Administrative Arrangements Act 1990*,DHHS administers a wide range of legislation.

An Administrative Arrangements Order assigns portfolio responsibility for enactments to Ministers. The Order also assigns responsibility for administration of enactments to particular Departments. As at 30 June 2017, DHHS administered 26 Acts and associated subordinate legislation for the Minister for Health, and 12 Acts and associated subordinate legislation for the Minister for Human Services.

|  |
| --- |
| Minister for Health |
| *Alcohol and Drug Dependency Act 1968* |
| *Ambulance Service Act 1982* |
| *Anatomical Examinations Act 2006* |
| *Blood Transfusion (Limitation of Liability) Act 1986* |
| *Fluoridation Act 1968* |
| *Food Act 2003* |
| *Health Act 1997* |
| *Health Practitioner Regulation National Law (Tasmania) Act 2010* |
| *Health Professionals (Special Events Exemption) Act 1998* |
| *Health Service Establishments Act 2006* |
| *Human Cloning for Reproduction and Other Prohibited Practices Act 2003* |
| *Human Embryonic Research Regulation Act 2003* |
| *Human Tissue Act 1985* |
| *Mental Health Act 2013 -* except Parts 2 and 3 of Chapter 3, and Schedules 3, 4 and 5 (which are administered by the Department of Justice under the Minister for Justice) |
| *Mental Health (Transitional and Consequential Provisions) Act 2013* |
| *National Health Funding Administration Act 2012* |
| *Obstetric and Paediatric Mortality and Morbidity Act 1994* |
| *Optometry Offences Act 2010* |
| *Pharmacy Control Act 2001* |
| *Poisons Act 1971* - except in so far as it relates to the Poppy Advisory and Control Board (which are administered by the Department of Primary Industries, Parks, Water and Environment under the Minister for Primary Industries and Water) |
| *Public Health Act 1997* |
| *Radiation Protection Act 2005* |
| *Reproductive Health (Access to Terminations) Act 2013* |
| *Royal Derwent Hospital (Sale of Land) Act 1995* |
| *Tasmanian Health Organisations Act 2011* |
| *Therapeutic Goods Act 2001* |
| Minister for Human Services |
| *Adoption Act 1988* |
| *Child Protection (International Measures) Act 2003* |
| *Children, Young Persons and Their Families Act 1997* |
| *Children, Young Persons and Their Families (Transitional and Savings Provisions) Act 1998* |
| *Commissioner for Children and Young People Act 2016* |
| *Community Housing Providers National Law (Tasmania) Act 2013* |
| *Disability Services Act 2011* |
| *Fire Damage Relief Act 1967* - in so far as it relates to the erection of dwellings for renting to eligible persons under the [*Homes Act 1935*](http://www.thelaw.tas.gov.au/tocview/index.w3p;cond=;doc_id=98%2B%2B1935%2BGS1%40EN%2B20100706000000;histon=;prompt=;rec=;term=) (otherwise see Department of State Growth under the Minister for State Growth) |
| *Guide Dogs and Hearing Dogs Act 1967* |
| *Homes Act 1935 -* except in so far as it relates to the lending of funds for home ownership (see Department of Treasury and Finance under the Treasurer) |
| *Pensioners (Heating Allowances) Act 1971* |
| *Youth Justice Act 1997* – except in so far as it relates to the establishment and operation of the Magistrates Court (Youth Justice Division – see Department of Justice under the Minister for Justice) |

## Bills Tabled

During 2016-17, the following Bills were introduced into Parliament:

* Children, Young Persons and Their Families Amendment Bill 2017
* Mental Health Amendment Bill 2016
* Poisons Amendment (Poppy Industry Reform) Act 2016
* Poisons (Miscellaneous Amendments) Act 2017, and
* Public Health Amendment (Healthy Tasmania) Bill 2017.

## Key Changes to Legislation

The *Poisons Amendment (Poppy Industry Reform) Act 2016* streamlined the regulation of the Poppy Industry by reforming poppy grower licensing arrangements and the regulation of manufacturing chemist arrangements. The amendments better aligns the regulation of the poppy industry with the Primary Industries portfolio.  The Act was a joint project with the Department of Primary Industries, Parks, Water and the Environment. The amendments commenced on 17 October 2016.

The *Poisons (Miscellaneous Amendments) Act 2017* made amendments to the *Poisons Act 1971* to improve administrative arrangements for health workforce access to scheduled substances, while also retaining adequate controls to ensure the safety of the public.  The major reform was to support allied health prescribing, with podiatry being the first profession added for prescribing in Tasmania under the Act. The Act also improves arrangements for granting access to scheduled substances to private and non-government first aid providers and repealed or updated a number of provisions to better support contemporary practice. The amendments commenced on 13 June 2017.

The *Youth Justice Amendment Act 2016* amended the *Youth Justice Act 1997* to change the way that breaches of supervised release orders by young people are determined and administered, to clarify when time spent remanded in custody is treated as “time served” for the purposes of calculating an earliest release date, and to facilitate access by the Commissioner for Children and Young People and the Custodial Inspector to the Ashley Youth Detention Centre.  The *Youth Justice Amendment Act 2016* commenced on 23 August 2016.

The *Pharmacy Control Amendment Act 2016* addressed miscellaneous ‘housekeeping’ issues and clarified administrative arrangements in the *Pharmacy Control Act 2001.* The amendments commenced on 1 January 2017.

A number of amendments arising from the *Children, Young Persons and Their Families Amendment Act 2013* commenced on 1 July 2016 and others commenced on 1 October 2016. The amendments include updating the objects and principles of the legislation, how evidence is accepted and provided to the courts and provides clarity by incorporating contemporary language.

Ongoing policy development identified a need to further amend the 2013 Amendment Act to simplify provisions around family meetings in particular. The *Children Young Persons and Their Families Amendment Bill 2017* willamend the *Children Young Persons and Their Families Amendment Act 2013* to address these matters*.*

The *Mental Health Amendment Bill 2016* amended the *Mental Health Act 2013* to clarify and improve the Act’s operation.  The Bill amended the assessment and treatment pathway established by the Act to remove duplication and provide clarity around particular aspects of the pathway.  The amended provisions commenced on 1 July 2017.

The *Public Health Amendment (Healthy Tasmania) Bill 2017* contains proposed changes to the *Public Health Act 1997* to deliver smoking-related actions from the Government’s *Healthy Tasmania Five Year Strategic Plan:* increasing penalties for selling or supplying smoking products to a child; introducing laws to regulate personal vaporiser products (including electronic cigarettes); and providing the option for targeted education through quit smoking information at the point-of-sale. Other changes to tobacco licensing and reporting are also included. The amendments are expected to commence in late 2017.

## Subordinate Legislation

* Adoption Regulations 2016
* Ambulance Service Regulations 2016
* Anatomical Examinations Order 2017
* Anatomical Examinations Regulations 2017
* Food Amendment Regulations 2016
* Health (Fees) Amendment Regulations 2017
* Health Service Establishments Amendment Regulations 2016
* Poisons (Interim Authorisation) Order 2017
* Poisons (Midwifery Substances) Amendment Order 2016
* Poisons Amendment (Miscellaneous) Regulations 2016
* Public Health (Tobacco Seller’s Licence) Amendment Regulations 2016
* Radiation Protection Amendment (Fees) Regulations 2016
* Radiation Protection Amendment Regulations 2016
* Youth Justice Amendment Regulations 2016

# Other Annual Reports

Each year the Department hosts three additional annual reports within the DHHS Annual Report. These are for: reporting under the *Disability Services Act 2011*; the Council of Obstetric and Paediatric Mortality and Morbidity (COPMM); and the Tasmanian Pharmacy Authority (TPA).

A number of planning and reporting provisions must be satisfied under the *Disability Services Act 2011* and each financial year a report is prepared to facilitate this compliance under the Act.

The Council of Obstetric and Paediatric Mortality and Morbidity (COPMM) is required to prepare an annual report on its activities for the past financial year under the *Obstetric and Paediatric Mortality and Morbidity Act 1994*.

In addition, each year COPMM also prepares a report with details of the performance of its functions and exercise of the powers of the Council.   
This report is tabled and published separately and details any recommendations arising from the activities of the Council. It also includes the Council’s perinatal data collection information for a 12 month period.

The Tasmanian Pharmacy Authority, under the *Pharmacy Control Act 2001*, is required to prepare a report annually. It outlines operations for the past financial year, and can be appended to the DHHS Annual Report.

The following section contains:

* the *Disability Services Act 2011* Annual Report 2016-17
* the Council of Obstetric and Paediatric Mortality and Morbidity Annual Report 2016-17, and
* the Tasmanian Pharmacy Authority Annual Report and Financial Statements 2016-17.

# *Disability Services Act 2011*

The *Disability Services Act 2011* (the Act) came into effect on 1 January 2012 and contains a number of planning and reporting provisions.  This Annual Report is provided in accordance with the legislative requirements under the *Disability Services Act 2011* (Section 9 – Budgetary Oversight).

In accordance with section 9 of the Act, this Annual Report specifies the amount appropriated by Parliament that was used for the purposes of the administration of the Act and the amount appropriated by Parliament that was used in the making of grants.

For the purposes of this Report the State is regarded as one operational area.

A three year Strategic Plan was approved by the Minister for Human Services in February 2015. The Strategic Plan is supported by an annual Operational Plan. The Operational Plan for Disability Services 2016-17 was approved by the Secretary of DHHS in August 2016 and aligns goals, priority strategies and outcomes for the Disability Services program in 2016‑17 with the Strategic Plan.  The Operational Plan describes the actions the program will take to create a sustainable, affordable, inclusive and responsive service system for Tasmanians requiring specialist disability support services.

This Report provides details as to how the amount that was used for making grants was distributed during 2016-17 between different kinds of specialist disability services, research and development activities and grants to individuals under section 14(1)(c).

The Report also provides, in relation to each funded entity, the amounts that were provided by way of grants under the Act. It should be noted that the expenditure report also contains detail of cash contributions to the NDIS. As Tasmanians with disability progressively transition to the NDIS, grants may reduce to organisations or persons in order to make contribution to the NDIS. Individuals will access similarly funded supports through an individual’s NDIS plans. In accordance with the requirement under section 9(3), this Report does not contain the name or address of a person with disability funded under the Act.

|  |  |
| --- | --- |
| **Services provided by Community Sector Organisations (Notes 1 2 3 4)** | **2016-17 $** |
| Accommodation Support | 111 249 601 |
| Community Access | 20 988 214 |
| Community Support | 12 233 051 |
| Information and Advocacy | 2 262 577 |
| Other | 295 000 |
| Peak Organisations | 130 103 |
| Respite | 8 942 731 |
| Fair Work ERO | 12 913 369 |
| Cash Contribution to NDIA | 23 321 750 |
| **Total** | **192 336 395** |
|  |  |
| **Services provided by Government** | **2016-17  $** |
| Area Management | 1 811 657 |
| Community Support (Disability Assessment and Advisory Team) | 3 279 946 |
| Contract Management (Community Partnership Teams) | 1 681 750 |
| Individual Funding Management | 386 546 |
| Tasmanian Autism Spectrum Diagnostic Assessment Services | 763 185 |
| Workforce Development | 137 618 |
| Reform Transition Costs | 66 348 |
| **Total** | **8 127 050** |
|  |  |

|  |  |
| --- | --- |
| **Administration and Overheads** | **2016-17**  **$** |
| Direct Overheads | 1 306 373 |
| **Total** | **1 306 373** |
| **Community Service Functions** |  |
| **Total Expenditure** | **201 769 818** |
|  |  |
| **Note 1** |  |
| **2016-17 Services provided by Community Sector Organisation Breakdown** |  |
| Services provided by Community Sector Organisations comprises the following aggregates: |  |
|  | **2016-17**  **$** |
| Fair Work ERO | 12 913 369 |
| Grants | 156 355 421 |
| Cash Contribution to NDIA | 23 067 605 |
| **Total** | **192 336 395** |
|  |  |
| **Note 2** |  |
| **2016-17 Distribution of Grants Breakdown** |  |
|  | **2016-17**  **$** |
| Distributed to specialist disability services | 191 083 378 |
| Distributed to research and development activities | 0 |
| Distributed to individuals under section 14(1)(c) | 1 253 017 |
| **Total** | **192 336 395** |
|  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | | |  | | |
| **Note 3** | | |  | | |
|  | | | **2016-17**  **$** | | |
| Indexation of 2.25 per cent | | | 2 904 994 | | |
| Applied to Services provided by Community Sector Organisations excluding HACC Fair Work ERO | | |  | | |
| Also excludes funding transferred to NDIA | | |  | | |

| **Disability Services – Payments to NGOs for individual funding arrangements for disability clients** | **2016-17**  **$** |
| --- | --- |
| Ability Employment | 37 091 |
| Able Australia | 25 026 |
| Aidacare Pty Ltd | 83 867 |
| Anglicare Inc. | 1 068 793 |
| Arc Support Services | 988 291 |
| Beni Abbes Community Inc | 152 820 |
| Carer Solutions Australia Pty Ltd | 47 924 |
| Circular Head Aboriginal Corporation | 13 909 |
| Coastal residential service Inc. | 115 908 |
| Community Based Support - South | 721 815 |
| Community Care NESB Inc | 16 077 |
| Devonfield Enterprises | 228 517 |
| Eskleigh Foundation | 231 921 |
| Family Based Care North West | 947 707 |
| FBC Tasmania Integrated Living | 909 734 |
| Freedom Home Care | 188 885 |
| GC Services Inc. | 48 681 |
| Glenhaven | 67 865 |
| GOG Range Retreat Inc | 67 092 |
| Headway Support Services | 34 772 |
| Hobart City Mission | 476 204 |
| Hobart District Nursing Service | 105 101 |
| Huon Eldercare | 4 193 |
| Independent Healthcare Services | 2 162 196 |
| Integrated Living Australia Ltd | 7 644 |
| Island Care Tas | 4 025 |
| Langford Support Services | 335 554 |
| Life Without Barriers | 123 264 |
| Lifestyle Solutions | 420 338 |
| Liviende Veranto | 290 994 |
| May Shaw Nursing Centre | 2 485 |
| Mersey Leven child care services | 47 522 |
| Mission Australia | 130 976 |
| Montagu Community Living Inc. | 216 614 |
| Mosaic Support Services | 63 444 |
| Nexus Inc. | 478 160 |
| North West Residential Services | 1 204 447 |
| Northern Occupational Support Service Inc. | 34 193 |
| Northern Residential Support Group Inc. | 20 863 |
| Oak Tasmania | 115 645 |
| Optia Inc. | 1 716 525 |
| Parkside Foundation | 147 203 |
| Senior Helpers Northern Tasmania | 217 499 |
| Society for Multiply Disabled People of Tasmania | 192 836 |
| South Eastern Nursing and Home Care Association | 218 928 |
| St Giles Society | 642 851 |
| St Michaels Association | 78 639 |
| Storm Disability Services | 2 432 |
| Supported Tenancy | 47 418 |
| Total Support Services | 35 957 |
| Veranto Lifestyle | 289 411 |
| Wyndarra Centre | 344 113 |
| Intensive Support Services (\*cannot be disaggregated by provider) | 1 367 980 |
| One-off support/equipment/modifications | 98 594 |
| **Total** | **17 640 944** |

# Council of Obstetric and Paediatric Mortality and Morbidity

Annual Report

For year ended 30 June 2017

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Council Role and Functions

Council Membership

Council Meetings

Administration

Representation on National Bodies

Registration

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Financial Statements as at 30 June 2017

## Establishment of the Council

The *Obstetric and Paediatric Mortality and Morbidity* *Act 1994* (the Act) establishes the Council of Obstetric and Paediatric Mortality and Morbidity (the Council). The functions of the Council include the maintenance of a perinatal data collection system, investigating the circumstances surrounding maternal deaths, perinatal deaths and the deaths of children up to 17 years; and investigating and reporting on matters relating to obstetric and paediatric mortality and morbidity referred to it by the Minister or Secretary.

The Act contains very strict confidentiality provisions such that the Council and its members are precluded from providing information to other persons except in very limited circumstances. Of note, the Act enables the Council:

* to communicate to a coroner information relevant to a coronial inquiry or possible coronial inquiry into the death of a child or woman, of its own motion or at the request of the coroner;
* to investigate and report to the Secretary or Minister (or any other relevant Minister) on any matter relating to obstetric and paediatric mortality and morbidity of its own motion without a reference from the Secretary or Minister;
* to communicate information regarding identified deaths or morbidities to the Secretary, a relevant Minister or a prescribed body;
* to have the power to place a restriction upon subsequent use of any information or reports provided by the Council to a coroner, the Secretary, a Minister or a prescribed body;
* members to communicate information that comes into their possession to the Secretary where there is a belief or suspicion, on reasonable grounds, that a child has been or is being abused or neglected or at risk of being abused or neglected; and
* to report information about possible criminal offences to the Commissioner of Police.

## Council Role and Function

A summary of Council functions under the Act are:

1. To investigate the circumstances surrounding and the conditions that have, or may have, caused:
2. maternal, late maternal and perinatal deaths in Tasmania;
3. mortality and morbidity of children in Tasmania in the age group from 29 days to 17 years (inclusive);
4. congenital abnormalities in children born in Tasmania; and
5. injuries, illness or defects suffered by pregnant women or viable foetuses in Tasmania at any time before or during childbirth.
6. To maintain a perinatal data collection.
7. To provide information for the education and instruction in medical theory and practice in obstetrics and paediatrics for medical practitioners, registered nurses, enrolled nurses and midwives.
8. To investigate and report on any other matters relating to obstetric and paediatric mortality and morbidity referred to the Council by the Minister or the Secretary:

(da) to investigate and report to the Minister, a relevant Minister or the Secretary of its own motion on any matter relating to obstetric and paediatric mortality and morbidity that it considers necessary; and

(db) to communicate to the Minister, or a relevant Minister, the Secretary or a prescribed body, information relating to:

1. a child death, maternal death or late maternal death or
2. the morbidity of a child or a woman who is or had been pregnant.
3. To perform any other function imposed by this Act or any other Act or the regulations.

## Council Membership

Appointed members to COPMM’s new term (February 2016-February 2019) as specified in the *Obstetric and Paediatric Mortality and Morbidity Act 1994* include:

* Dr Michelle Williams (COPMM Chair), nominee of the Paediatrics and Child Health Division of the Royal Australasian College of Physicians nominated by the Tasmanian State Committee of that College;
* Professor Peter Dargaville, person nominated by the Secretary employed in the delivery of Neonatal Services;
* Associate Professor Amanda Dennis, nominee of the University of Tasmania;
* Dr Anagha Jayakar, nominee of the University of Tasmania;
* Dr Tania Hingston, nominee of the Tasmanian Regional Committee of the Royal Australian and New Zealand College of Obstetricians and Gynaecologists;
* Ms Kate Cuthbertson, additional member nominated by Council to represent community interests;
* Dr Jill Camier, nominee of the Tasmanian Branch of the Royal Australian College of General Practitioners;
* Ms Sue McBeath, nominee of the Tasmanian Branch of the Australian College of Midwifes Incorporated;
* Dr Kelly Shaw, person nominated by the Secretary employed in the Department of Health and Human Services. (Note that Dr Shaw resigned from her COPMM DHHS-representative position in January 2017. A new DHHS-representative will be sought as soon as possible).
* Commissioner for Children, Mr Mark Morrissey.

Meetings of Council will continue to be held quarterly with two meetings already having been held in February and June 2017.

## Council Meetings

The Council generally meets four times per year.

## Administration

The Council can be contacted via:

Dr Jo Jordan – Manager, COPMM

Acute Planning and Strategy and Principal Medical Advice

Planning, Purchasing and Performance

Department of Health and Human Services

Address: Level 2, 22 Elizabeth Street

HOBART TAS 7000

Email: jo.jordan@dhhs.tas.gov.au

Telephone: (03) 6166 1052

Website: <http://www.dhhs.tas.gov.au/copmm>

## Representation on National Bodies

The Council continues to be represented on the *Australian and New Zealand Child Death Review and Prevention Group (ANZCDR&PG*) and also provides representation to the *National Perinatal Data Development Committee,* the *National Maternity Data Development Project* and advice to the National Maternity Council’s *Maternal and Perinatal Committee.* In addition, Council is represented on the *National Perinatal Mortality Report Advisory Group*. The Council also continues to provide its unidentified data to Queensland to include in Queensland’s Annual Report on Child Deaths.

## Registration

Not applicable.

## Review of Activities

**Annual Reporting**

COPMM’s 2014 Annual Report was tabled in Parliament in October 2016. A key aim of Council’s Annual Report was to provide epidemiological information on the women who gave birth to liveborn or stillborn babies in 2014, and on their children. The Annual Report included all four COPMM committee reports detailing relevant key trends arising during 2014 and recommendations based upon committee investigations and findings. National comparisons were made where possible in relation to these trends.

The 2015 Annual Report was progressed during the 2016-17 financial year in preparation for tabling in Parliament in October 2017. The preliminary *2015 Paediatric Mortality and Morbidity Committee* Report was released before the end of 2016-17 Financial Year with COPMM’s Easter 2017 edition of its newsletter detailing clinical findings of interest.

The 2016 Annual Report will be progressed during the 2017-18 financial year in preparation for tabling in Parliament in October 2018.

In the meantime, finalised reports from COPMM’s Committees for 2016 will be released with COPMM’s quarterly newsletters prior to the end of next financial year with key issues and recommendations being highlighted in these newsletters where possible.

Recommendations that are highlighted in recent Annual Reports are archived on the *Council of Obstetric and Paediatric Mortality and Morbidity* [website](http://www.dhhs.tas.gov.au/copmm) (<http://www.dhhs.tas.gov.au/copmm>). Council newsletters that are also archived on [Council’s website](http://www.dhhs.tas.gov.au/copmm) are electronically released and circulated quarterly to interested clinicians and organisations following Council meetings to highlight pertinent clinical issues to promote improved healthcare.

In an effort to reduce maternal, perinatal and paediatric mortality and morbidity in Tasmania, a *Progress Against COPMM Recommendations* report in relation to the 2014 COPMM Annual Report had been successfully submitted and noted by the Minister for Health. It is highlighted that COPMM had extended its gratitude to the Department and the various organisations for their positive efforts to address COPMM’s recommendations where possible.

As noted last year, COPMM has been supportive of undertaking CDSI Reviews under the *Obstetric and Paediatric Mortality and Morbidity Act 1994* (the *OPMM Act*) proposing that a sub-committee be formed under the auspices of the *OPMM Act* and entitled the *Child Death and Serious Injury Review Committee (CDSIRC*) provided there be appropriate resourcing secured to allow effective and robust reviews. COPMM’s agreement to undertake such a role was reached last financial year following the Secretary’s in principal commitment to provide appropriate funding and resourcing to COPMM to accommodate the increased ongoing responsibilities and activities associated with supporting a CDSIRC. COPMM continues to undertake discussions with the Department to ensure that set-up is appropriately achieved to enable activities to be undertaken as required in the new financial year.

## Data Collection and Reporting

The ongoing activities of Council’s four Committees to fulfil its legislative requirements have continued to be progressed in the 2016-17 financial year. Again, the continued tireless efforts, commitment and contributions to Council’s functions by its busy clinical members are acknowledged and commended.

Membership of the *Data Management Committee* includes representatives derived from obstetric, paediatric, midwifery, Health Statistics and Epidemiology Unit areas with Professor Peter Dargaville continuing to chair this committee in the current term. The committee continues to meet as required to progress discussions around formatting and preparation of future Annual Reports as well as the *ObstetrixTas System* and development of a more comprehensive Congenital Abnormality Register for Tasmania.

Professor Dargaville also continues to chair the *Perinatal Mortality and Morbidity Committee* in the current term which comprises members who dedicate their invaluable time to review and classify perinatal cases according to Perinatal Society of Australia and New Zealand (PSANZ) guidelines. Classification codes derived from this review process not only serves to fulfil Council’s reporting requirements but also provides the States’ perinatal death cases dataset to national bodies for national reporting purposes.

All paediatric deaths reported annually throughout the state are reviewed and classified by the *Paediatric Mortality and Morbidity Committee* that continues to be chaired by Council’s Chair, Dr Michelle Williams in the current term.

Finally, all reported maternal deaths in Tasmania are reviewed and classified according to the system recognised by the World Health Organisation. The *National Maternal Death Reporting form* also continues to assist with this review process. Associate Professor Amanda Dennis continues to Chair the *Maternal Mortality and Morbidity Committee* in the current term which undertakes the required review processes.

### Data Collection Forms

The *National Perinatal Death Clinical Audit Tool* (NPDCAT) continues to be used by all Tasmanian hospitals (including all public and NWPH) to collect detailed information on reported stillbirths and neonatal deaths in view of the lack of stillbirth and neonatal death forms on the *ObstetrixTas* system. Continued progress has been made in this financial year to integrate this form into the *ObstetrixTas* system. Council continues to urge that only the attending medical practitioner/specialist completes the NPDCAT form in respect to their reported perinatal mortality case.

The *National Maternal Death Form* continues to assist with the review process for reported maternal death cases.

The Council continues to seek national support to develop a more comprehensive Congenital Abnormality Register particularly in view of previous national interest in the development of a national database for congenital anomalies. It is hoped that with such a national development, the necessary refinements could be integrated into a Tasmanian model as required and finally incorporated into the *ObstetrixTas* system in the future.

The Tasmanian Perinatal Data Collection Form continues be completed by all services that do not have access to the *ObstetrixTas* system (i.e., private hospitals and birth centres where the birth occurs; or private midwifery and medical practitioners who deliver babies outside hospitals). Completion of this form is a mandatory requirement for data collection under *the Obstetric and Paediatric Mortality and Morbidity Act 1994*. A copy of these forms and associated guidelines can be accessed via [COPMM’s website](http://www.dhhs.tas.gov.au/about_the_department/partnerships/registration_boards/copmm).

### Progress in Database

The development and establishment of the *ObstetrixTas* system was implemented in all statewide public maternity hospitals in 2010 to provide obstetric units with access to clinical information for management, planning, teaching and research purposes. Feedback has indicated that members of hospital staff have embraced the use of this system who have found it to be valuable and useful in their clinical practice especially in regards to improvement in the timeliness, completeness and accuracy of information reported from the system. Council continues to seek support to ensure that *ObstetrixTas* successfully collects the relevant information that is required for its legislative reporting requirements.

### Review the Structure of the Annual Report

The Annual Report format continues to be refined as required to ensure a more effective format for clearer presentation of data. The role of the Data Management Committee provides opportunities to discuss and revise formatting issues as required.

## Financial Statements as at 30 June 2017

Not applicable.

# Tasmanian Pharmacy Authority

Annual Report

For year ended 30 June 2017

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## Establishment of the Authority

The Tasmanian Pharmacy Authority is a body corporate, established under section 6(1) of the *Pharmacy Control Act 2001* (the Act).

Historically, the former Pharmacy Board of Tasmania had functions including:

* registration of pharmacists; and
* registration of pharmacy premises (regulating the ownership and standards of pharmacy premises).

The first function (registration of pharmacists) is now undertaken by the Australian Health Practitioners Regulatory Authority (AHPRA).

The second function (registration of pharmacy premises), as in other States, is still regulated by a State body. In Tasmania, this is the Tasmanian Pharmacy Authority, which was established on 1 February 2011. This report covers the third full financial year of its operations.

## Authority Roles and Functions

### Functions of the Authority

Section 8 of the Act prescribes the following functions for the Authority:

1. to administer the scheme of registration of pharmacy business premises;
2. to approve the ownership of and interests in pharmacy businesses;
3. to ensure that the services that pharmacy businesses provide from pharmacy business premises to the public are of the highest possible standard;
4. to prosecute offences against this Act;
5. to advise the Minister on matters relating to the Act;
6. such other functions as are imposed on the Authority by this or any other Act or as may be prescribed.

### Role of the Authority

Section 9 of the Act empowers the Authority to do all things necessary or convenient to be done in connection with the performance of its functions.

## Membership of the Authority

The members of the Authority during the year ending 30 June 2017 were:

*Chairman*Mr Rhys Jones – B.Pharm

*Members*Mr Martin Neumeyer – B.Pharm   
Ms Kym Child – Consumer Representative

**Meetings of the Authority**

The Authority held monthly meetings during the reporting period.

|  |  |  |
| --- | --- | --- |
| **Authority Members** | **Meetings held whilst an Authority Member** | **Meetings Attended** |
| Mr R Jones | 11 | 11 |
| Mr M Neumeyer | 11 | 10 |
| Ms K Child | 11 | 9 |

**Administration**

The Authority can be contacted via:

Ms Margie Cole - Registrar

Address: PO Box 1082

SANDY BAY TAS 7005

Telephone: 0417 752 348

Email: [registrar@pharmacyauthority.tas.gov.au](mailto:registrar@pharmacyauthority.tas.gov.au)

Website: <http://www.pharmacyauthority.tas.gov.au>

ABN: 34 562 572 269

**Sitting Fees of the Authority**

Sitting Fees determined by the Minister for Health, effective 19 July 2016 were:

Chair: $439

Members: $333

A 2 per cent rise was approved from 1 December 2016 to:

Chair: $448

Members: $340

The number of pharmacy business premises registered with the Authority at 30 June 2017 was 156.

At 30 June 2017, 81 body corporates and 89 individuals held an Eligibility Certificate for their interests in a pharmacy business.

Many applications for the approval of new owners involved trust structures, with either an individual or body corporate as the trustee, rather than straightforward ownership by the pharmacist.

Many pharmacies changed their names during the year, reflecting changes to and some mergers of buying groups.

During the year, the Authority approved the following applications:

|  |  |
| --- | --- |
| New pharmacies | 1 |
| Changes to ownership or shareholders | 22 |
| Premises alterations | 14 |
| Pharmacy relocation | 4 |
| Pharmacy change of name | 34 |
| Other (exempt premises) | 2 |
| Pharmacy closure | 2 |

In addition, the Authority determined in March 2016 that it would approve vaccination areas within pharmacy premises. This was partly in response to *Regulation 64 of the Poisons Regulations 2008* being amended to allow specifically trained pharmacists to independently administer vaccinations in Tasmania, but also because the Authority wanted to ensure that vaccinations administered from a pharmacy business premises, no matter who actually administered it, were in appropriate facilities. Some pharmacy owners applied for a vaccination area which was permanently set up in the premises, while others arranged a temporary facility, which generally had vaccinations administered by a visiting nurse practitioner or doctor. The Authority noted that an increasing number of pharmacies are establishing separate vaccination rooms/consultation areas, which is a welcome development.

As at 30 June 2017, vaccination areas approved were:

|  |  |
| --- | --- |
| Applications approved for an ongoing vaccination area | 59 |
| Applications approved for a temporary vaccination area | 12 |

### Registration Policy

Pharmacy premises registrations and the issuing of Eligibility Certificates continued to be managed in accordance with the requirements of the Act. Pharmacists intending to buy or sell an existing pharmacy, change its ownership structure, or to move or re-name it, applied to the Authority for approval by submitting the appropriate forms and paying the prescribed fees. As indicated above, the development of a vaccination area also follows an application and approval process.

**Fees**

The prescribed fees were increased marginally in accordance with the increase in the value of a Fee Unit to $1.53.

The fees for 2016-17 as defined by the regulations at 30 June 2017 were:

| **Type of Fee** | **Section of Act** | **Fee Units** | **Fees 2016-17  @$1.53  $** | | |
| --- | --- | --- | --- | --- | --- |
| **Eligibility Certificate - Initial Application** | | | |
| Each individual involving no Trust | 61B | **35** | 53.55 | | |
| Each individual involving one Trust | 61B | **275** | 420.75 | | |
| Each individual with more than one Trust | 61B | **550** | 841.50 | | |
| Each body corporate with no Trust | 61B | **350** | 535.50 | | |
| Each body corporate with one Trust | 61B | **620** | 948.60 | | |
| Each body corporate with more than one Trust | 61B | **900** | 1377.00 | | |
| **Annual Renewals** | | | |
| Individual eligibility certificate | 61E | **70** | 107.10 | | |
| Body Corporate eligibility certificate | 61E | **140** | 214.20 | | |
| Certificate of Premises Registration | 71K | **250** | 382.50 | | |
| **Late Fees** | | | | |
| Individual Eligibility Certificate | 61E | **15** | 22.95 | | |
| Body Corporate Eligibility Certificate | 61E | **50** | 76.50 | | |
| Premises Registration | 71K | **100** | 153.00 | | |
| **Other Fees** | | | | | | |
| Initial registration of pharmacy business premises | 71D | **310** | 474.30 | | |
| Application to exempt premises from registration | 71J | **35** | 53.55 | | |
| Fee for inspection of register | 71M | **15** | 22.95 | | |
| Fee for a copy or extract from register *- per page* | 71M | **5** | 7.65 | | |
| Fee for a copy of notice - *per page* | 71M | **5** | 7.65 | | |

**Review of Activities and Operations 2016-17**

**Achievements**

1. **The *Pharmacy Control Act 2001***

The Tasmanian Pharmacy Authority was established under the Act which commenced on the 1 February 2011. It has been the role of the Authority to implement and administer this Act, which includes considering all applications for alterations, new or relocated premises, transfers of ownership and consideration of ownership eligibility.

The Authority administered the issuing of Eligibility Certificates in accordance with Part 5A of the Act. The complexities of pharmacy ownership when companies and trusts were involved make determining the interests of parties difficult, and the Authority routinely referred company and trust documents to Crown Law for advice.

As far as the Authority is aware, all ownership structures comply with the Act, and no individual has an interest in more than four pharmacy business premises in Tasmania.

1. **Pharmacy Guidelines**

The Authority adopted its inaugural Guidelines on 6 February 2013. These continue to be fine-tuned from time to time, and are made available on the Authority’s website.

1. **Authority Financial matters**

The Authority again reviewed its risk assessment and budget during the year, and believes that identified risks have been managed appropriately.

The budget ensures that there is security and stability to the Authority’s income to ensure it can operate effectively. In particular, the budget security has allowed the Authority to plan for cyclical inspections of all premises. There is also contingency provision for any potential legal costs which might be incurred in the event of a prosecution by the Authority under the Act. The Authority also is conscious of the need to consider, in time, the development of a new database to manage the complex ownership structures, so has funds notionally set aside for this activity.

1. **Authority Website, Database and records**

The Authority made further improvements to its website (hosted on a tas.gov.au domain) during the year, and continually updated, added to and refined the information provided on the website to make it clearer, more useful and more user-friendly.

1. **Authority inspections**

During the year, the Authority altered its inspection and premises registration processes to more properly align with the Act. This requires owners to make formal declarations about the completion of works and the suitability of the premises to operate as a pharmacy business. This has allows premises registrations to be in place immediately prior to the opening of a new pharmacy business. Following advice of the completion of works (be it new or altered premises), the Authority then arranges an inspection of pharmacy premises to ensure their compliance with the Act.

In May 2016, the Authority resolved to also inspect a pharmacy business premises 1-2 months after its sale on those occasions where there was to be a total change of ownership. This practice continues.

The Authority also continued its plan to have a rolling three year cycle of inspecting all pharmacy business premises.

Thirty two inspections were undertaken during the year. Almost all inspections identified matters which required some remedial action – most commonly moving S2 items so they complied with the *Poisons Act 1971*; tightening the storage and management of schedule 8 (narcotics) items; updating reference material; and documenting some standard procedures.

The Authority continues to work closely with the Pharmaceutical Services Branch (PSB) of DHHS, with PSB receiving copies of each Inspection Report. In addition, the Authority alerted the Australian Health Practitioners Regulatory Authority to potential issues which fell under its jurisdiction, and made one formal report to AHPRA concerning the practices of a pharmacist.

The Inspection Form was further improved to ensure a more consistent and comprehensive approach to inspections, and to reflect the need to check on the suitability of vaccination areas.

A number of Authority Inspectors (who are independent contractors) resigned during the year due to competing workload issues. The Authority has taken steps to appoint more inspectors, and commenced training them during 2016-17. Unfortunately, this has been a slower than expected process due to limited availability of the remaining inspectors, and by 30 June 2017, none had been signed off to undertake inspections independently. The need for the Authority to have more inspectors available to undertaken inspections in a timely manner is critical.

1. **Pharmacists administering vaccines**

The Authority continued to liaise with DHHS staff responsible for administering the program of Approved Pharmacist Immunisers under Regulation 64of the *Poisons Regulations 2008*, which was amended in January 2016 to allow adequately trained pharmacists to independently administer vaccinations in Tasmania.

1. **Conflict of Interest**

The Authority met with the Integrity’s Commission Senior Misconduct Officer (Research and Education) Officer during the year. This confirmed that the Authority’s practices of ensuring actual or potential conflicts of interest by employees and independent contractors were appropriate; and that risks were properly identified, assessed and managed**.**

### Legislation

***Pharmacy Control Act 2001***

The *Pharmacy Control Act 2011* was proclaimed on 1 February 2011.

Following some years of consultation with DHHS and Crown Law to progress amendments to the Act, the Pharmacy Control Amendment Bill 2016 was passed on 22 June 2016 and proclaimed on 1 January 2017. Amendment to the Regulations to make provision for a new fee for applications for alterations to pharmacy premises was not completed by 30 June 2017.

***Personal Information Protection Act 2004***

The Authority approved its Personal Information Protection Statement on 3 October 2012. There were no matters raised under the *Personal Information Protection Act 2004* during the twelve months ended 30 June 2017.

***Public Interest Disclosure Act 2002***

The Authority approved an Application for Assessed Disclosure Form on 3 October 2012. There were no matters raised under the *Public Interest Disclosures Act 2002* during the twelve months ended 30 June 2017.

***Right to Information Act 2009***

The Authority approved a Right to Information Statement on 3 October 2012. There was one request for information under the *Right to Information Act 2009* in the twelve months ended 30 June 2017.

**Complaints and Disciplinary Issues**

The administration of complaints and disciplinary issues for pharmacists was transferred to the National Registration and Accreditation Scheme prior to the commencement of the Tasmanian Pharmacy Authority in 2011. All matters became the responsibility of AHPRA. As a result of this, the Authority has no role in such issues, and referred any complaints received during the year to AHPRA.

The Authority itself received no complaints about its operations and had no disciplinary issues during the year.

**Financial Statements**

The Authority re-appointed Crowe Horwath during the year, as its Auditors; and obtained the permission of the Auditor-General to dispense with the audits by the Tasmanian Audit Office.

# Tasmanian Pharmacy Authority Financial Statements

For year ended 30 June 2017

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### Tasmanian Pharmacy Authority

Statement by the Registrar

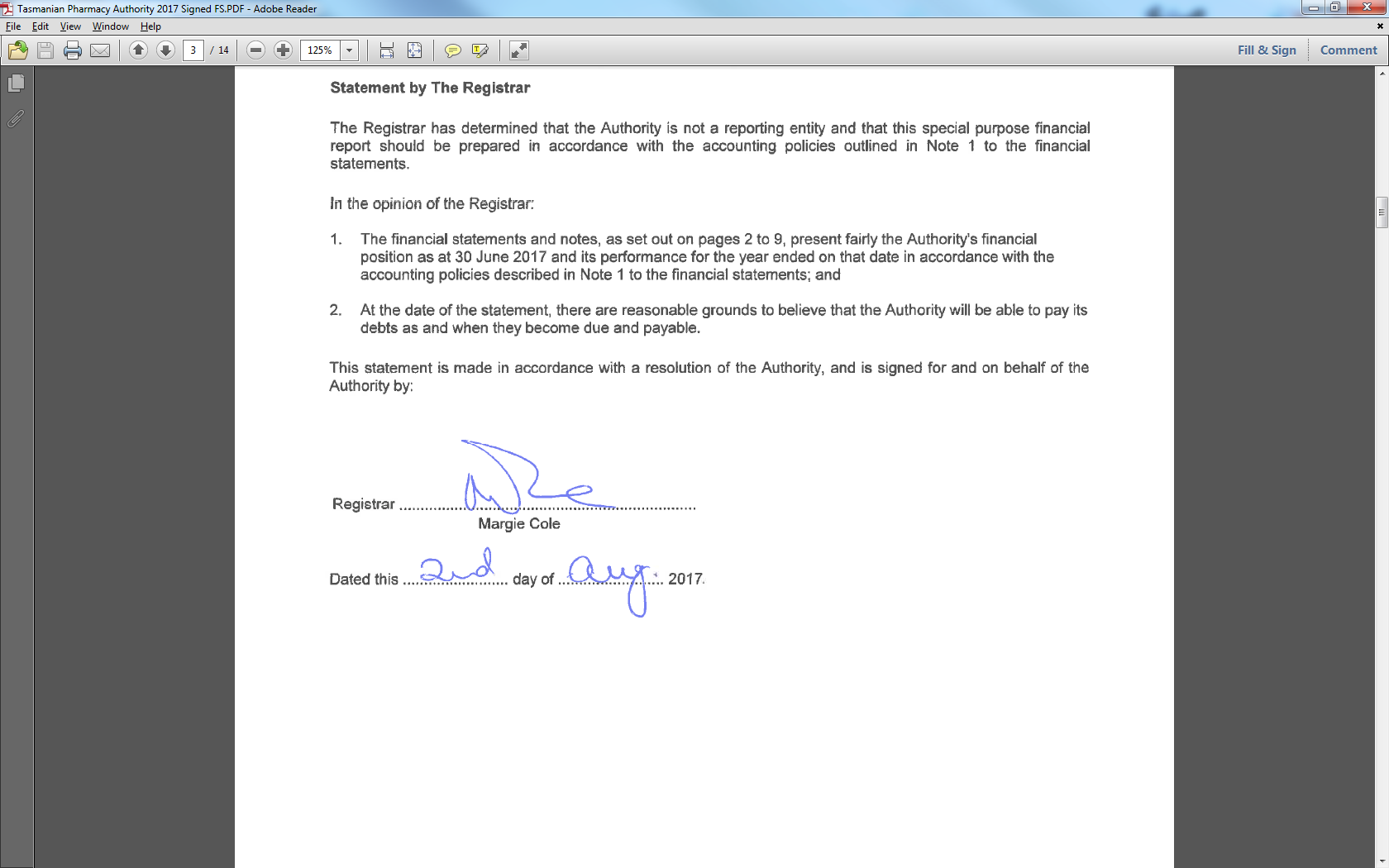
The Registrar has determined that the Authority is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Registrar:

1 The financial statements and notes, as set out on pages 2 to 9, present fairly the Authority's financial position as at 30 June 2017 and its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements; and

2 At the date of the statement, there are reasonable grounds to believe that the Authority will be able to pay its debts as and when they become due and payable.

This statement is made in accordance with a resolution of the Authority, and is signed for and on behalf of the Authority by:



### Tasmanian Pharmacy Authority

| Statement of Comprehensive Income  For the Year Ended 30 June 2017 |  | 2017  $ | 2016  $ |
| --- | --- | --- | --- |
| Income |  |  |  |
| Annual renewal ‑ body corp EC |  | 15,324 | 14,090 |
| Annual renewal ‑ premises reg |  | 57,758 | 56,878 |
| Annual renewal ‑ individual EC |  | 10,991 | 11,085 |
| Application fee for individual EC |  | 2,004 | 2,076 |
| Application fee for new body EC |  | 9,195 | 3,866 |
| Application fee for new premises |  | 2,846 | 2,718 |
| Exempt premises applications |  | 107 | 53 |
| Interest |  | 436 | 148 |
| Miscellaneous fees |  | 38 | - |
| Total Income |  | 98,699 | 90,914 |
| Expenditure |  |  |  |
| Accounting fees |  | 1,525 | 1,480 |
| Administration expenses |  | 4,347 | 2,904 |
| Depreciation |  | 607 | 199 |
| Equipment maintenance |  | 2,046 | 65 |
| Inspection expenses |  | 8,919 | 8,798 |
| Legal fees |  | 4,991 | 6,471 |
| Other staff expenses |  | 622 | 1,457 |
| Registrar fees |  | 36,942 | 35,400 |
| Sitting fees |  | 13,240 | 15,238 |
| Superannuation |  | 298 | 458 |
| Telephone and fax |  | 1,012 | 1,110 |
| Travel |  | 1,530 | - |
| Total Expenses |  | 76,079 | 73,580 |
| **Net surplus/(deficit) for the year** |  | 22,620 | 17,334 |
| **Other comprehensive Income** |  | **-** | **-** |
| **Total comprehensive income for the year** |  | 22,620 | 17,334 |

### Tasmanian Pharmacy Authority

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Statement of Financial Position  As At 30 June 2017 | | Note | | | 2017  $ | | | 2016  $ | | |
| ASSETS | | |  | | |  | | |  | | |
| CURRENT ASSETS |  | | |  | | |  | | |
| Cash and cash equivalents |  | | | 212,452 | | | 197,221 | | |
| Trade and other receivables | 4 | | | 2,071 | | | 1,673 | | |
| TOTAL CURRENT ASSETS |  | | | 214,523 | | | 198,894 | | |
| NON‑CURRENT ASSETS |  | | |  | | |  | | |
| Plant and equipment | 5 | | | 4,301 | | | 117 | | |
| TOTAL NON‑CURRENT ASSETS |  | | | 4,301 | | | 117 | | |
| TOTAL ASSETS |  | | | 218,824 | | | 199,011 | | |
| LIABILITIES |  | | |  | | |  | | |
| CURRENT LIABILITIES |  | | |  | | |  | | |
| Trade and other payables | 6 | | | 1,512 | | | 6,990 | | |
| Deferred income | 7 | | | 85,374 | | | 82,703 | | |
| TOTAL LIABILITIES |  | | | 86,886 | | | 89,693 | | |
| NET ASSETS |  | | | 131,938 | | | 109,318 | | |

|  |  |  |  |
| --- | --- | --- | --- |
| EQUITY |  |  |  |
| Accumulated surpluses |  | 131,938 | 109,318 |
| TOTAL EQUITY |  | 131,938 | 109,318 |

### Tasmanian Pharmacy Authority

|  |  |  |
| --- | --- | --- |
| Statement of Changes in Equity  For the year ended 30 June 2017  2017 |  |  |
|  | Accumulated Surpluses  $ | Total  $ |
| Balance at 1 July 2016 | 109,318 | 109,318 |
| Net surplus/(deficit) for the year | 22,620 | 22,620 |
| Balance at 30 June 2017 | 131,938 | 131,938 |
| 2016 |  |  |
|  | Accumulated Surpluses  $ | Total  $ |
| Balance at 1 July 2015 | 91,984 | 91,984 |
| Net surplus/(deficit) for the year | 17,334 | 17,334 |
| Balance at 30 June 2016 | 109,318 | 109,318 |

### Tasmanian Pharmacy Authority

| Statement of Cash Flows  For the Year Ended 30 June 2017 | Note | 2017  $ | 2016  $ |
| --- | --- | --- | --- |
| CASH FLOWS FROM OPERATING ACTIVITIES: |  |  |  |
| Receipts from customers |  | 100,913 | 92,916 |
| Interest received |  | 436 | 148 |
| Payments to suppliers and employees |  | (81,327) | (76,681) |
| Net cash provided by (used in) operating activities | 8 | 20,022 | 16,383 |
| CASH FLOWS FROM INVESTING ACTIVITIES: |  |  |  |
| Purchase of property, plant and equipment |  | (4,791) | - |
| Net cash used by investing activities |  | (4,791) | - |
| Net increase (decrease) in cash and cash equivalents held |  | 15,231 | 16,383 |
| Cash and cash equivalents at beginning of year |  | 197,221 | 180,838 |
| Cash and cash equivalents at end of financial year | 3 | 212,452 | 197,221 |

Notes to the Financial Statements

For the year ended 30 June 2017

1 Summary of Significant Accounting Policies

This financial report covers Tasmanian Pharmacy Authority as an individual entity. Tasmanian Pharmacy Authority is incorporated in Tasmania under the Pharmacy Control Act 2001***.***

(a) Basis of preparation

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the *Pharmacy Control Act 2001*. The Registrar has determined that the not‑for‑profit Authority is not a reporting entity. The Authority is a not‑for‑profit entity for financial reporting purposes.

The financial report, except for the cash flow information, has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non‑current assets. Financial information, where presented, has been rounded to the nearest dollar.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

(b) Comparative figures

Comparative figures have been adjusted to conform to changes in presentation for the current financial year.

(c) Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short‑term highly liquid investments.

(d) Trade and other receivables

The Authority considers accounts receivable to be fully collectible; accordingly, no allowance for doubtful accounts is required.

(e) Property, plant and equipment

Property, plant and equipment are carried at cost. All assets excluding freehold land, are depreciated over their useful lives to the Authority.

The depreciation rates used for each class of depreciable asset are shown below:

|  |  |
| --- | --- |
| Fixed asset class | Depreciation rate |
| Computer equipment | 20 % |

(f) Trade and other payables

Trade and other payables represent the liability at the end of the reporting period for goods and services received by the Authority during the reporting period which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

(g) Income tax

The Authority is exempt from income tax under Division 50 of the Income *Tax Assessment Act 1997*.

(h) Revenue and other income

Registration and application fee income is recognised in the period to which it relates.

The Authority is required under the *Pharmacy Control Act 2001* to issue renewal invoices before year end, and as such the aforementioned invoices are recognised as deferred income.

Interest revenue is recognised upon receipt.

All revenue is stated net of the amount of goods and services tax (GST).

(i) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

2 Critical Accounting Estimates and Judgments

The Registrar and the Authority make estimates and judgements during the preparation of these financial statements regarding assumptions about current and future events affecting transactions and balances.

These estimates and judgements are based on the best information available at the time of preparing the financial statements, however as additional information is known then the actual results may differ from the estimates.

|  |  |  |
| --- | --- | --- |
| 3 Cash and Cash Equivalents | | |
|  | 2017  $ | 2016  $ |
| Cash at bank | 212,452 | 197,221 |
|  | 212,452 | 197,221 |

|  |  |  |
| --- | --- | --- |
| 4 Trade and Other Receivables | | |
|  | 2017  $ | 2016  $ |
| Trade receivables | 1,369 | 1,147 |
| GST receivable | 702 | 526 |
|  | 2,071 | 1,673 |

|  |  |  |
| --- | --- | --- |
| 5 Property, Plant and Equipment | | |
|  | 2017  $ | 2016  $ |
| Computer equipment ‑ at cost | 5,788 | 996 |
| Accumulated depreciation | (1,487) | (879) |
|  | 4,301 | 117 |

|  |  |  |
| --- | --- | --- |
| 6 Trade and Other Payables | | |
|  | 2017  $ | 2016  $ |
|  |  |  |
| Accrued wages | 176 | - |
| Trade payables | 473 | 5,812 |
| PAYG withholding | 863 | 1,178 |
|  | 1,512 | 6,990 |

|  |  |  |  |
| --- | --- | --- | --- |
| 7 Deferred Income | | | |
|  | 2017  $ | 2016  $ |
| Deferred Income |  |  |
| ‑ Premises Renewal in advance | 59,670 | 57,758 |
| ‑ Individual EC in advance | 9,211 | 10,570 |
| ‑ Body Corp EC Renewal in advance | 16,493 | 14,375 |
|  | 85,374 | 82,703 |

8 Cash Flow Information

(a) Reconciliation of result for the year to cashflows from operating activities

Reconciliation of net income to net cash provided by operating activities:

|  |  |  |
| --- | --- | --- |
|  | 2017  $ | 2016  $ |
| Net surplus/(deficit) for the year | 22,620 | 17,334 |
| Cash flows excluded from profit attributable to operating activities |  |  |
| Non‑cash flows in profit: |  |  |
| ‑ depreciation | 607 | 199 |
| Changes in assets and liabilities: |  |  |
| ‑ (increase)/decrease in trade and other receivables | (398) | (149) |
| ‑ increase/(decrease) in trade and other payables | (5,478) | (2,911) |
| ‑ increase/(decrease) in income in advance | 2,671 | 1,910 |
| Cashflow from operations | 20,022 | 16,383 |

9 Contingent Liabilities and Contingent Assets

In the opinion of the Authority there were not any contingent assets or contingent liabilities as at the reporting date to be disclosed.

10 Events after the end of the Reporting Period

There are no events after the statement of financial position date affecting these finanical statements to be disclosed.

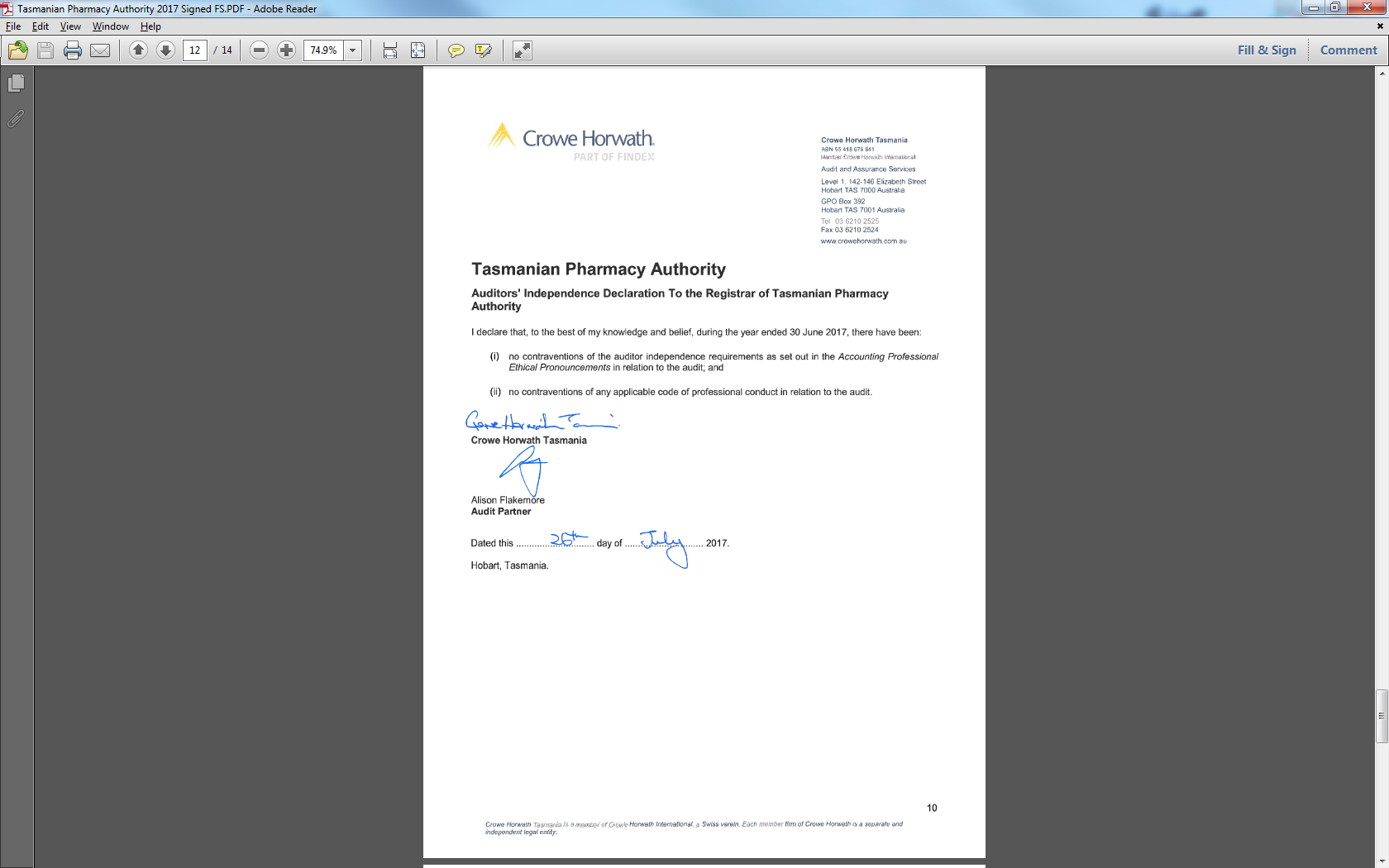
11 Authority Details

The registered office of the Authority is:

Tasmanian Pharmacy Authority

PO Box 1082

SANDY BAY TAS 7005



Crowe Horwarth Tasmania
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Tasmanian Pharmacy Authority

Independent Audit Report to the Tasmanian Pharmacy Authority

**Opinion**

We have audited the financial report of Tasmanian Pharmacy Authority (the Authority), which comprises the statement of financial position as at 30 June 2017, the statement of comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the statement by the Registrar.

In our opinion, the accompanying financial report presents fairly, in all material respects, the financial position of the Authority as at 30 June 2017, and of its financial performance and its cash flows for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements and the *Pharmacy Control Act 2001*.

**Basis for Opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor’s Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Authority in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board’s APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Emphasis of Matter – Basis of Accounting and Restriction on Distribution**

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist Tasmanian Pharmacy Authority to meet the requirements of the *Pharmacy Control Act 2001*. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

**Responsibilities of the Registrar for the Financial Report**

The Registrar is responsible for the preparation and fair presentation of the financial report and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the needs of the members in accordance with the financial reporting requirements of the applicable legislation and for such internal control as the Registrar determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Registrar is responsible for assessing the entities ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the Registrar either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Authority's financial reporting process.

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Tasmanian Pharmacy Authority

Independent Audit Report to the Tasmanian Pharmacy Authority

**Auditor’s Responsibilities for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at: http://www.auasb.gov.au/auditors\_files/ar3.pdf. This description forms part of our auditor’s report.

Crowe Horwath Tasmania
Alison Flakenore
Audit Partner
2 August 2017

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1. Report of the Auditor-General, No. 1 of 2016-17, Ambulance emergency services, September 2016 [↑](#footnote-ref-1)
2. Report of the Auditor-General, No. 13 of 2016-17, Gambling revenue and managing harm from gambling, June 2017 [↑](#footnote-ref-2)
3. Report of the Auditor-General, No. 10 of 2016-17, Follow up of selected Auditor-General reports: September 2011 to June 2014, April 2017 [↑](#footnote-ref-3)