Health Tasmania
Community Innovations Grants – Round 2

Frequently Asked Questions

Eligibility

Who is eligible?
The grants are open to all Tasmanian communities.

To be eligible for funding your organisation must:

- be an incorporated not-for-profit legal entity, or be sponsored by an incorporated organisation or a not-for-profit legal entity. This includes local government
- have an office or branch in Tasmania and be proposing to undertake the project in Tasmania.

Are only large organisations able to apply?
No. The Department of Health (DoH) encourages smaller community groups and organisations to apply.

If you are not an incorporated organisation, we ask that you partner with an incorporated organisation. Just ask your community partners and local government/council who has incorporated status and request that they become a sponsor. They can then sign a letter for the application form and receive and administer the funds on behalf of the project.

State Government departments cannot apply.

Can schools or universities apply?
No. Schools cannot apply directly. However, schools and universities are encouraged to partner with community groups for grant applications. (See above)

Are local governments eligible to apply for grants?
Yes, local governments are eligible to apply for the grants.

Local governments are also welcome, and encouraged to be, sponsors for smaller organisations that may not be an incorporated, not-for-profit legal entity.
Do we have to be a Charitable Entity to apply?
Even though the first page of Application Form mentions Charitable Entities, you do not have to be a charitable entity to apply for the Community Innovations Grants. Please use the “Other” Box if you are an incorporated not-for-profit organisation.

Are you allowed to apply if you got round one grant funding?
Previous grant recipients are eligible to apply, but there needs to be is an innovative component to any previously awarded projects to qualify. Think innovation! Previously funded programs might target a new participant group or community or propose new aspects of innovation within the originally funded project.

We have other grant funding in place for our projects, can we apply for this funding too?
Yes, you can apply for the Community Innovations Grants if you want to leverage off your other funding or expand the scope of existing projects. Your grant application must meet the other eligibility criteria, and the proposed project should be new, new to your community, or reach out to a new set of participants. Projects that replicate services or programs that already exist within a community won’t be funded – we are looking for innovation!

Can applicants make more than one application?
Yes, applicants can submit more than one application. However, we encourage quality over quantity. Putting in more than one application won’t increase your chance of being successful. Applications will be assessed on how well they address the criteria in the Grant Guidelines (available on the opening date August 20, 2018).

Will building partnerships be looked upon favourably?
Yes. The grant is designed to enhance partnerships or foster new ones. Collaborations with other organisations, government or local government, or other partners that help to achieve or enhance the outcomes of the project are encouraged.

What is a ‘community’?
Within the broader Tasmanian community, there are many diverse and unique communities. A community may be:

- A group of people living in a particular local area (place-based); or
- A group of people that share things in common such as cultural backgrounds, ethnicity, sexuality, age, risk factors, experiences or needs.

Background

About the Healthy Tasmania Community Innovations Grants
Healthy Tasmania Community Innovations Grants of up to $25,000 each are available again to support healthy eating, physical activity, quitting smoking, and encourage community connection and partnerships.

The Tasmanian government will offer $500,000 in community grants in 2018-19 for activities that support healthy lifestyles in Tasmania as part of its Healthy Tasmania Strategy.

The second round of grants will open 20 August 2018 and close 5 pm, 9 November 2018.
**Scope**

**Does my project have to cover all issues? I.e. healthy eating + physical activity + smoking cessation + community connection?**

No. Your project can focus on healthy eating OR physical activity OR reduce smoking. If your project covers two (or all three) of these, that’s fine too.

However, **all** projects should have a community connection focus.


**Our seed idea is quite small, do we have to apply for the full $25,000?**

No. Any amount **up to** $25,000 can be applied for. There is no harm in applying for a smaller amount.

**Can partnerships apply for a larger amount of funding together?**

All applications should have partnership as a key feature of the project. If similar projects are being considered for delivery state-wide or in several communities/regions, then an application should be submitted for each community, with data that supports the importance of the project specifically for that community. If you are planning a state-wide or multi-community approach, please state it in your application cover letter.

**Can the Community Innovations Grant funds be used to pay wages to staff?**

Funds should not be used for regular staff wages or consultant fees unless they relate specifically to the delivery of the project, and fund project-specific resources that are not currently engaged by an organisation.

Sometimes a human resource is required to get a project up and running or set up systems that are self-sustaining after the project. If well-designed, sustainability of the administration of the project can be factored into the project plan, and potentially absorbed by a community partner into the future.

**Can the Community Innovations Grant funds be used for a social enterprise project?**

Yes, if the project meets the eligibility criteria.
How can we address sustainability?

We suggest that sustainability of the project beyond the term of the funding be discussed at all stages - from concept, planning, grant application and throughout the project. You may not have a complete or sure answer about how the project will be sustainable, but the review panel will be looking to ensure that applicants and partners have given thought to the longer-term outcomes of the project. For example, engage locally, collect and communicate evidence of need, find champions, fee for service, building lasting partnerships, refine your sustainability plan and increase skill base of project staff and volunteers.

Innovation – how important is it?

Innovation is a key criterion. The review panel for the grants will be looking for evidence that the project will address community health challenges in new and different ways.

In our Useful Resources document, we have included recent media coverage of interesting things happening in Tasmania. While we do not endorse these activities specifically, we think they’re not only innovative but relatively adaptable and achievable.

They’re listed here to inspire you. If you wish to implement a similar project or approach in your community, your application will be considered under this round of Community Innovations Grants funding but will not be given preference.

Grant Process

Is there going to be an online application form?

No, as the technology can sometimes be challenging. The forms will be available online on this site when the Grants open on 20 August. Application forms can be downloaded in Word and PDF format. Grants applications can be sent in via email or Australia Post.

When is funding distributed?

It is anticipated that Grant recipients will be notified in mid-late December 2018 and that funds will be made available in January 2019.

What if we run out of money during the project?

Funds will be allocated only once for the 2018–19 Community Innovations Grants. If your project runs out of funding, you’ll need to seek funding from other sources. The 2018–19 Grants are not dependent on being spent within the financial year; they can be spent over the full term of your project. Projects should be completed within 12 months of receipt of funding.

Where can I find examples of previously successful grant recipients?

Browse past grant recipients on the DoH website www.dhhs.tas.gov.au from the 2017 Successful Applicants list and find programs and organisations near you or to inspire you. You might find a program that is suitable for your community and a potential partnership or collaboration. We encourage you to connect with them to express your ideas or seek assistance.
Getting help preparing an application

Developing your Proposal

The Community Innovations Grants aim to support community groups to build partnerships that promote healthy lifestyles over the long term.

Before submitting a funding proposal, it is recommended that applicants:

1. Review The Healthy Tasmania Five Year Strategic Plan, the Australian dietary and physical activity guidelines and Grant Guidelines.
2. Identify the issues you want to address in your community.
3. Identify new activities that support or fill gaps in current approaches.
4. Consider local government health plans and identify local health promoting activities (including school and community) to help you avoid duplication and identify opportunities for collaboration; work with your local government as much as possible.
5. Discover community assets that could potentially be utilised. Consider infrastructure managed by the local council, schools, sports and recreation groups, Parks and Wildlife walking tracks, libraries, tourism infrastructure and, community food gardens and kitchens.
6. Talk with intended participants to see what they want or need, identify other potential sources of funding, contact experienced community members and existing service providers. Host a meeting to plan your submission.
8. Build a partnership map that reflects existing and potential collaborative action.
9. Create a budget that outlines anticipated costs and other potential sources of income,
10. Think about how the lessons and outcomes from the project can be recorded, shared with others and show how well community needs have been met.

Who can I ask for help?

Local government often have a community development officer, health centres have health promotion officers or community health workers. Local neighbourhood houses and child, family centres etc. probably have someone who can help your group with project ideas and how to include community.

Once you have spoken to local community members, you can send questions by email to ahealthytasmania@dhhs.tas.gov.au Put “Community Innovations Grants Questions” in the subject line.

Email us: ahealthytasmania@health.tas.gov.au
Visit our website: www.healthytasmania.tas.gov.au
Follow us: www.facebook.com/healthy.tas