Healthy Tasmania Fund Round 2 - Example of an Agreement to Sponsor Letter

If your grant application for the Healthy Tasmania Fund Round 2 is sponsored, you will need to provide a signed agreement to sponsor letter in your application.

The sponsoring organisation must be an incorporated not-for-profit entity. If you are successful, the sponsoring organisation accepts the legal and financial obligations involved in accepting the grant including the receipt of grant funds and the transfer of funds to the grantee.

The sponsoring organisation must provide a signed letter agreeing to the sponsorship and provide the names of two people who are authorised to sign a Funding Agreement.

This letter must be provided on the sponsoring organisation’s official letterhead.

Date

Chair, Healthy Tasmania Fund Round 2 Review Panel
Department of Health
GPO Box 125
Hobart TAS 7001

RE: Sponsorship of [name of applicant organisation]’s application for the Healthy Tasmania Fund Round 2.

Dear Sir/Madam,

Our organisation is an incorporated not-for-profit organisation and is prepared to act as the sponsoring body for the [name of applicant organisation] should it be successful in obtaining funding from the Healthy Tasmania Fund Round 2, to undertake [name of project].

We are aware that if [name of applicant organisation]’s application is successful, the grant will be paid to our organisation and we accept the legal and financial obligations involved in accepting the grant.

Yours sincerely

[Name]

[Position in organisation]