Can you provide feedback on draft applications?

Staff at Public Health Services can help with general enquiries on eligibility and the guidelines, but are not able to provide feedback on individual applications. Rebecca Essex, Health Promotion Coordinator South, can provide feedback on applications. To request feedback, please email rebecca.essex@ths.tas.gov.au and allow plenty of time before the closing date of 30 August. We are expecting a large number of applications, so please note that late requests may not be possible.

Can grants be used for subcontractors?

Grants can be used for short-term staffing or subcontracting to specialists or experts where required, and where organisations do not have the capacity to deliver their projects without this support.

You will need to explain how subcontracting will provide a legacy for your community and/or organisation, for example a building or other infrastructure for the long-term benefit of the community, and/or increasing the skills and knowledge of the community.

Can grants be used for hiring facilitators or for staffing?

Yes, funds can be used for facilitators and staffing where organisations do not have the capacity to deliver their projects without this support. Funds cannot be used for ongoing salaries. You will need to show how using the facilitators or paying for staffing contributes to the sustainability of your project.

Can projects focus on mental health?

Projects can focus on mental health and wellbeing as long as they address one or more of the priority areas: reducing smoking, improving healthy eating and/or physical activity, or reducing obesity and the levels of overweight Tasmanians.

Can Parents & Friends Associations apply?

Schools, including Schools Associations or incorporated Parents & Friends Associations are NOT eligible to apply. However, schools and associated organisations are able to and encouraged to work in partnership with eligible organisations on projects or initiatives for delivery of projects.

How innovative does our project have to be? Can we submit a similar project idea to something we previously submitted?

Innovation was a criteria for our previous grants program, the Community Innovations Grants, but is not a criteria for the Healthy Tasmania Fund.
You can apply to develop, build on or expand a previous grant or project idea. Think ‘effectiveness’, ‘sustainability’ and ‘value for money’. Funding is not available for ongoing operational costs, or for maintenance or servicing a program.

**What do you mean by sustainability and how do we address it?**

Successful projects will have sustainable outcomes beyond the grant funding. You should focus on the sustainability of the effect or impact of your project rather than project itself. For example, how will the existing resources be used in an ongoing way after the funding? How can any knowledge or skills gained during the project continue to be shared with the community?

**What kind of evidence should we use to support our application?**

Strong applications will use available evidence, data and information to inform the focus of their project and the deliverables, or the activities that will be completed. The kind of evidence you could provide might include research, statistics, theoretical frameworks, case studies or similar projects or programs that have been run. You can find a link to some useful resources at www.health.tas.gov.au/healthytasmaniapfund

**Is a cash contribution or co-contribution required?**

There is no match funding, cash contribution or co-contribution funding required for the Healthy Tasmania Fund. Applicant organisations will need to show that they have the resources and capacity to deliver their proposed project.

**Can we apply for more than one grant?**

Yes, you can apply for more than one grant. All applications will be assessed on merit, so applying for more grants does not increase your chance of success.

**Can we apply for a series of small projects in one application?**

Yes, you could apply for a series of small projects in one application as long as they come under one broad program. For example, you might be proposing to deliver a series of healthy eating projects in different locations.

**When will grant funding be paid to successful applicants?**

Funds will be paid to successful applicants in January 2020.

**Is the assessment criteria weighted?**

No, the criteria is not weighted.

**Are there performance indicators and are they once off or ongoing?**

You will be asked to choose your own performance indicators and measures for your project, following the Results Based Accountability framework. Depending on the length of your project, you will need to provide a progress report every six months and a final report on completion of your project. You can find more information about reporting in the Guidelines. Reporting requirements will also be clearly explained for successful applicants in the funding agreement.

**Do we need to provide business plans or marketing plans as part of our application?**
No, you do not have to provide a business plan or marketing plan for your project. You will need to provide some supporting documents, provide a budget and timelines, and address the criteria in the application form.

**Can we apply for a Healthy Tasmania Fund grant if we are also relying on other grant funding that hasn’t been confirmed yet?**

Your application for a Healthy Tasmania Fund grant should not rely on receiving other grant funding that has not yet been confirmed or approved. You can show how any extra available funding can be used in addition to this grant.

**For grants over $100 000, do we need to provide audited financial statements as part of our reporting? Can we include auditing fees in our budget?**

Yes, for grants over $100 000 you will need to provide an audited financial statement as part of your reporting. You can include fees for auditing in your project budget. Financial reporting requirements for successful grant recipients will be outlined in the Funding Agreement.

**Will grants be fully funded or part-funded?**

Recommendations for part-funding will not be made. Successful grants will be paid in full.

**There is $1.4 million funding available in total. How much money is available for large and small grants?**

There is an approximate amount allocated to large and small grants, around $1 million for large grants and $400 000 for small grants. However, this is a guide only, and all grants will be assessed on merit.

**Will there be future rounds of the Healthy Tasmania Fund?**

Announcements are yet to be made about further rounds. Further information will be provided when these are made.

**Are research projects eligible?**

Research projects will be eligible if they are action-oriented and meet all the other assessment criteria. The focus of the grants is on improving health and wellbeing in the community rather than researching it.

**Is a social enterprise eligible?**

Yes, social enterprise is eligible, as long as the applicant organisation and project meet the eligibility criteria, and they are not using the funds to make a profit, but to reinvest in delivering services to the community.