

Clinical Planning Taskforce Northern Reference Group

Terms of Reference

Background

The Clinical Planning Taskforce (CPT) has been established to provide well-informed non-partisan, evidence based advice to the Secretary, Department of Health, for the planning, delivery, evaluation and improvement of health services in Tasmania.

The CPT will help deliver an integrated and cohesive plan for Tasmania's health system by aligning strategic planning for clinical services with capital and infrastructure investment and workforce requirements.

In undertaking this role, the CPT will oversee and provide advice to Government on the development of the Launceston General Hospital health precinct masterplan.

Purpose

The CPT Northern Reference Group is established to advise the CPT on local and regional perspectives and provide expert clinical and service related input relating to the planning and delivery of services within the LGH health precinct.

The initial focus of the CPT Northern Reference Group will be to inform the LGH site masterplan which is to be delivered in early 2020 and support the development of LGH clinical service plans.

Role and Function

- Act as the primary reference committee to the CPT for developing the masterplan.
- Provide authoritative advice on matters pertaining to the planning and delivery of services within the LGH health precinct to inform the LGH site masterplan.
- Ensure advice and recommendations to the CPT are formulated with appropriate engagement and consultation with the community, clinical and support staff and key stakeholders.

Governance

The CPT Northern Reference Group is an advisory body to the CPT. It is given authority to provide advice to the CPT that is representative of the collective and agreed views of the LGH Senior Management Group as it relates to service planning to inform the LGH site masterplan.

Membership

- Chief Medical Officer (Co-Chair)
- Executive Director of Operations North/North West (Co-Chair)
- Executive Director of Medical Services, LGH
- Director Allied Health Services, LGH
- Executive Director of Nursing, LGH
- Director Corporate and Support Services, THS
- Director of Medicine, LGH
- Nursing Director, Acute Care Services
- Nursing Director, Women's and Children's Services, LGH
- Director of Surgery, LGH
- Nursing Director Surgery, LGH
- Director Northern Cancer Service
- Clinical Executive Director, Mental Health Services
- Nursing Director Primary Health North

Consumer representatives x 2

- TBA

Australian Medical Association

- TBA

Australian Nursing and Midwifery Federation

- TBA

Health and Community Services Union

- TBA

Observers

- Director, Asset Management Services
- Manager Infrastructure Investment
- Program Manager – Northern Hospitals Redevelopment
- Director, Strategy and Planning
- Principal Policy Officer (Secretariat)

Meeting Times

The CPT Northern Reference Group will be convened on an as needs basis, to be determined by the Chairs.

Meeting Protocols

- Apologies are to be received prior to each meeting. If appropriate, members may nominate an alternate to attend in their place.
- Decisions/recommendations by the CPT Northern Reference Group can be made with a quorum of half standing members plus one member of the total membership.
- Where possible, decisions will be made on a consensus basis.
- Agenda and meeting papers shall be distributed by the Secretariat at least three working days prior to the meeting.

Review of Terms of Reference

On completion of the LGH site masterplan, consideration will be given to the ongoing role of the CPT Northern Reference Group in relation to the broader role of the CPT. The terms of reference will be reviewed accordingly.